## Partner Contact List

**Purpose**: The Partner Contact List is a template for identifying the primary and secondary contacts for each of your network partners.

**Instructions**: Complete the primary and secondary contact information for each partner. Use the Contact List to schedule meetings and send announcements. Distribute the Contact List to each partner in the network, and regularly update the information.

Accessible version: <https://www.cdc.gov/cpr/readiness/afntoolkit.htm>

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| **Organizing agency:**  **Date:** |  |  |  |  |  |
| **Community partner** | **Individuals they represent or serve** | **Primary contact name** | **Primary contact email and phone** | **Designated back-up contact** | **Back-up email and phone** |
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