

## RFA-DP15-1512 Questions and Answers

**Question:** The FOA refers to chronic disease directors in the context of chronic disease and health promotion programs. Are health promotion directors also a target population?

**Answer:** The target populations to be reached through this FOA are state chronic disease directors and state health promotion directors and their staff. The objective of the FOA is to maximize the impact of state chronic disease prevention and health promotion programs, regardless of the leaders' titles.

**Question:** Page 20 of the FOA mentions supporting materials that must be provided as evidence of the applicant's organizational capacity, but there are a limited number of acceptable attachments outlined on page 26 (section H – Other Information). Should the supporting materials be included in the application narrative?

**Answer:** The application narrative should make a compelling case describing the applicant's ability to deliver on each of the elements in the FOA. The applicant should then decide from the list of potential attachments on page 26 which attachments best support the application narrative. Applicants may not attach supporting documents that are not listed on page 26 or exceed the number of attachments allowed.

**Question:** Does the application target states and territories or just states? The state health departments are referenced in the FOA with little or no mention of territories. Territories are part of our membership base and we want to include them in the application if that is allowed.

**Answer:** The applicant should target all 50 states and the District of Columbia and can target territories in addition to the states if desired.

**Question:** Are applicants expected to apply with a single state or with multiple states?

**Answer:** Applicants should target all 50 states and the District of Columbia. The target populations to be reached through this FOA are state chronic disease directors and state health promotion directors and their staff.

**Question:** Are applicants expected to use the general work plan template on the CDC website: <http://www.cdc.gov/chronicdisease/about/foa/work-plan-temp.htm>? If so, can we modify the strategies listed therein and the format of the template?

**Answer:** Applicants do not have to use any work plan template. The work plan is included in the Project Narrative's 20-page limit and should be saved as a PDF file named "Work Plan." It should include elements outlined in the FOA on pages 7, 8, 15, and 20.