

# CDC Science Ambassador Fellowship

## Instructions for Recommendation Writers



A candidate for the Centers for Disease Control and Prevention's (CDC) [Science Ambassador Fellowship \(SAF\)](#) has asked you to provide a letter of recommendation. Recommendation writers must upload their recommendation letter into the SAF online application portal by the deadline.

### Program Overview

The CDC Science Ambassador Fellowship (SAF) is a dynamic, educational program offered by CDC for STEM teachers and educational leaders interested in bringing public health sciences into middle- and high-school classrooms. This competitive fellowship includes a 5-day interactive summer course at CDC headquarters in Atlanta, Georgia, and a 1-year distance-based professional development opportunity.

More information about this program is available at: [www.cdc.gov/careerpaths/scienceambassador](http://www.cdc.gov/careerpaths/scienceambassador).

### What to Include in Your Letter of Recommendation

We appreciate your support of the candidate and your time. To help us learn more about the candidate, please include the following information:

- ✓ How long and in what capacity you know the candidate.
- ✓ The candidate's
  - interpersonal skills
  - teaching abilities,
  - potential for growth and leadership, and
  - interest in bringing public health sciences into their classroom.
- ✓ The school/affiliation's level of support for the candidate's
  - use of CDC-approved public health educational activities in the classroom, and
  - presentation of public health lesson plans at local, state, or national conferences.
- ✓ Your overall impression of the candidate.

### How to Submit Your Letter of Recommendation

Once the candidate enters your information in as the Letter of Recommendation letter, you should receive an automated email from [scienceambassador@cdc.gov](mailto:scienceambassador@cdc.gov) with instructions on how to submit your letter. **You must use the link provided in that email to upload your letter as a PDF file. The letter must be submitted by the [application deadline](#).** After uploading the letter, you will see an on-screen notification confirming that the upload was successful. Applicants may check submission status through the online application portal, but they will not be able to see the content of the letter.

If you have any questions, please e-mail us at: [scienceambassador@cdc.gov](mailto:scienceambassador@cdc.gov).



**Centers for Disease  
Control and Prevention**  
Center for Surveillance, Epidemiology,  
and Laboratory Services