

# Call for Abstracts: BRFSS 2018 Training Workshop

The Behavioral Risk Factor Surveillance System (BRFSS) Conference Committee invites you to submit an abstract for a presentation or poster for the BRFSS Training Workshop, April 9–13, 2018, in Atlanta, Georgia. The submission deadline is Friday, January 12, 2018. Notifications of accepted presentations will be sent by Friday, February 16, 2018.

## *How to Submit an Abstract for Consideration:*

\*To be considered, all abstracts must meet the abstract criteria listed below.

\*Submit your abstract or poster proposal to BRFSS Submissions (CDC) to [BRFSS@cdc.gov](mailto:BRFSS@cdc.gov) with the subject line "BRFSS 2018 Abstract Submission."

## **Submission Guidelines**

Abstracts related to **BRFSS topics in survey research, epidemiology, evaluation, policy and public health** are welcome for consideration. See the chart below for more information on subject categories.

1. Innovations in survey methodology and analytical methods.
2. Psychosocial determinants of health.
3. Chronic diseases or conditions.
4. Health disparities.
5. Emerging health issues.
6. Environmental determinants of health.
7. Health care access and preventive services.
8. Health risk behaviors.
9. Health policy decisions.
10. Economic determinants of health.
11. Other (suggest category).

## **Writing Guidelines for Abstracts**

The abstract(s) must be:

- Written in English, describing original work.
- Saved in MS Word (.doc or .docx).

- Complete; incomplete abstracts will not be accepted.
- Showing the submitter's information, even if you are submitting an abstract for someone else.
- Left-justified and single-spaced. Leave one line of space between the title, headers, and subheadings. Double-space between paragraphs, but do not indent. Do not use bold, italics, underline, tabs, hard returns, or all-capital letters in the abstract text.

The abstracts should be divided into the following sections:

- **Title** — TYPE IN ALL-CAPITAL LETTERS.
- **Author(s)** — List the primary author first. All names should begin with first name first; include author's degrees without punctuation (e.g., MD, MPH). Underline the presenting author's name.
- **Background** — Describe the problem or situation addressed in the abstract.
- **Objective(s)** — State the goal(s) of the project.
- **Method(s)** — Describe the interventions, activities, programs etc., used to address the problem.
- **Result(s)** — Present key findings related to implementation of the methods.
- **Conclusion(s)** — Summarize lessons learned, future plans/directions, and implications for research and practice.
- **Key Words(s)** — list 5 key words.
- **Learning Objective(s)** — State one or two findings participants should know after attending the presentation.

Additional Information regarding submission of the abstracts:

- Length limit: 250 words, not counting title, author name list, headings, key words, objectives, and presenter information.
- No images, charts, or tables are permitted in the abstract.
- Please provide name, position, mailing address, e-mail address, telephone number, and fax number for each presenter AND indicate the topic in the chart above that best corresponds to your abstract.

- Final acceptance is contingent upon self-arranged registration of all presenters.
- Please designate your preference to share your work as a poster, oral presentation, or both.

**Oral presentations** will be no more than 15 minutes in length, with 5 additional minutes allowed for discussion. Several presentations addressing the same issue or theme will be grouped together to form a session. Presenters should report recently completed or ongoing work.

**Poster presentations** are exhibited with the author in attendance for an assigned period of time (1–2 hours). The contents of the poster presentation should follow the guidelines listed for abstracts. Results may be summarized in the form of graphs, tables, pictures, etc. Graphic displays should be appropriately labeled and legible. Copies of a written report or handout may be distributed.

Please submit the above items as separate files; you may attach them to the same e-mail. If you are submitting multiple abstracts, please submit each abstract as a separate file. Please save the file as **presenter's last name\_abstract**. If more than one abstract is submitted, add a number after the author's name for each additional abstract. For example, if the presenter is Jane Smith, the file should be saved as **Smith\_abstract**. If she has multiple abstracts, the second and third ones would be saved as **Smith2\_abstract** and **Smith3\_abstract**.

**For questions concerning abstracts submission, please send an email to:**  
**BRFSS Submissions (CDC):** [BRFSS@cdc.gov](mailto:BRFSS@cdc.gov)