EALTHY BRAIN RESOURCE CENTER

User Manual

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Centers for Disease Control and Prevention National Center for Chronic Disease Prevention and Health Promotion Division of Population Health

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About This Document

This document is a guide for users of the <u>Healthy Brain Resource Center</u> (HBRC). It includes general information about the HBRC and guidance on how to access and navigate the HBRC and how to suggest resources for consideration. The hyperlinked table of contents on the previous page provides easy access to specific sections of this document. HBRC users can find this document on the <u>HBRC landing page</u> on CDC's <u>Alzheimer's Disease Program website</u>. The HBRC project team will update this guide as needed. For questions about information contained in this document, please contact the HBRC project team at <u>hbrc@icf.com</u>.

The Healthy Brain Resource Center

What Is the HBRC?

The HBRC is an easy-to-navigate website that helps users find credible information and materials in the public domain to support implementation of Healthy Brain Initiative (HBI) Road Map actions from both <u>State and Local Public Health Partnerships to Address Dementia: The 2018–2023 Road Map</u> and the <u>Road Map for Indian Country</u>. The HBRC serves as a centralized clearinghouse of existing resources from federal, state, local, and tribal agencies and organizations; national nonprofit organizations; academic and research institutions; and the private sector. Centralizing these resources in one place makes them easily accessible and will help users plan and implement effective Road Map strategies to reach program goals.

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Social Determinants of Hea	alth +			Subr	nit a New Resource
Language Resource Type	+ +	Showing 1 to 10 of 158 entries Show 10 ♥ entries Search the HBRC ♦ Search the HBRC ♦			
1		Title 🔻	Description	Source	Year
		<u>10 Warning Signs of</u> <u>Alzheimer's</u>	This fact sheet highlights the 10 warning signs or changes to pay attention to that may be indicative of Alzheimer's disease.	Centers for Disease Control and Prevention	2019
		2013 NADRC Learning Collaborative Materials: Independence & Decision Making: An Annotated Bibliography	This annotated bibliography provides a summary of articles available on independence and decision-making abilities of patients with dementia.	Administration for Community Living; Alzheimer's Disease Supportive Services Program National Resource Center	2013

Who Should Use the HBRC?

The HBRC is designed to help state, local, and tribal public health agencies and their partners, and any other organizations interested in implementing the HBI Road Map actions.

What Does the HBRC Offer?

The HBRC offers easy access to materials such as how-to guides, toolkits, video tutorials, reports, fact sheets, and other reliable resources that will support users in their planning, implementation, and evaluation of HBI Road Map actions. Search results will provide the user with a profile of each relevant resource. Each profile includes:

- The resource title
- The **web link** to the resource
- A brief **description** of the resource
- The Road Map Topic(s) and domain(s) for which the resource is relevant
- The population(s) of interest for which the resource is relevant
- The language(s) in which the resource is written
- The resource **type**

10 Warning Signs of Alzheimer's

esource Description: This fact shee e indicative of Alzheimer's disease	et highlights the 10 warning signs or changes to pay attention to that ma
Road Map Topic & Domain:	Risk Reduction: Educate and empower (E)
	Early Detection: Educate and empower (E)
	Data and Evidence: Educate and empower (E)
Population of Interest:	General
Language of Resource:	English only
Resource Type:	Fact sheet

Links to non-Federal organizations found at this site are provided solely as a service to our users. These links to do not constitute an endorsement of these organizations or their programs by CDC or the Federal Government, and none should be inferred. CDC is not responsible for the content of the individual organization Web pages found at these links.

How Are Resources Added to the HBRC?

The HBRC project team identifies resources for inclusion on the HBRC through an environmental scan of peer-reviewed and gray literature from federal, state, local, and tribal agencies and organizations; national nonprofit organizations; academic and research institutions; and the private sector. The HBRC team also receives recommendations for resources from Alzheimer's Disease Program recipients and subject matter experts.

The HBRC project team systematically reviews and codes each resource to determine whether it meets the criteria for inclusion on the HBRC. For a resource to be eligible for inclusion it must a) be published in English within the past 10 years, b) be accessible for free via a public website or available at no cost by signing up for free membership, and c) provide guidance or support for implementation of one or more of the HBI Road Map Actions.

Eligible resources are vetted by CDC, subject matter experts, and practitioners in the field. Resources approved by these groups are included in the HBRC.

How Often Will the HBRC Be Updated?

The HBRC project team conducts bi-annual environmental scans to identify new resources for inclusion in the HBRC and to update existing resources. The project team also conducts an annual gap analysis to identify outdated resources, broken resource links, and gaps in resources to inform the focus of future environmental scans.

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Close

How to Access the HBRC

The HBRC is a public-facing page on the CDC website. The HBRC is compatible with any internet browser (e.g., Chrome, Firefox, Edge, Safari), cell phone, or tablet. The HBRC project team recommends that users bookmark the site once they have accessed it for the first time.

The three ways to access the HBRC are to:

- 1. Click here.
- 2. Insert the direct link to the HBRC in any web browser: https://nccd.cdc.gov/DPH_HBRC/

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Healthy Brain Resource Center				
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Road Map Topic and Domain +	 Click the headers in the left column to find specific topics and check the box(es) to filter rest Click on the Title, Source, or Year column headers to sort results in ascending or descending 		der.	
Population of Interest +	You may also click on "Submit a New Resource" to added to the HBRC.	o recommend a new resource for consideration to l	be	

- 3. Click on "The Healthy Brain Resource Center" from CDC's Alzheimer's Disease Program website.
 - a. Insert <u>https://www.cdc.gov/aging/index.html</u> into any web browser to access CDC's Alzheimer's Disease Program website home page,
 - b. Click on "National Healthy Brain Initiative (NHBI)" found in the left navigation bar,
 - c. Click on "Healthy Brain Resource Center (HRBC)," under the NHBI section,
 - d. Click on "Enter the HBRC" or "The Healthy Brain Resource Center."



How to Navigate the HBRC

To search for resources in the HBRC, users should:

- Enter any term in the "Search the HBRC" text box located to the right of the page (under "Suggest a Resource") and click "Search" (to the right of the text box),
- Click the headers in the left navigation column to find specific topics and check the box(es) to filter results, or
- Click on the Title, Source, and/or Year column headers to sort results in ascending or descending order.

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Refine By: Cr Road Map Topic and Domain	ear Filters —	Welcome to the Healthy Brain • Enter terms in the "Sear • Click the headers in the • Click on the Title, Source You may also click on "Submit	n Resource Center (HBRC). To search for resources: rch the HBRC" box. left column to find specific topics and check the box(es) to filter e, or Year column headers to sort results in ascending or descer t a New Pescurce" to recommend a new resource for considera	results. Inding order.	c
Risk Reduction	+	Showing 1 to 10 of 158 entri	ies	Subr	nit a New Resource
Early Detection Data and Evidence	++	Show 10 v entries	Search the HBRC	→ Source	Search Clear
Educating Professionals Population of Interest	+ +	<u>10 Warning Signs of</u> <u>Alzheimer's</u>	This fact sheet highlights the 10 warning signs or changes to pay attention to that may be indicative of Alzheimer's disease.	Centers for Disease Control and Prevention	2019
Social Determinants of Health Language Spanish Resource Type	+ - +	2013 NADRC Learning Collaborative Materials: Independence & Decision Making: An Annotated Bibliography	This annotated bibliography provides a summary of articles available on independence and decision-making abilities of patients with dementia.	Administration for Community Living; Alzheimer's Disease Supportive Services Program National Resource Center	2013

Filter Options

The HBRC allows users to filter and streamline searches by using specific filters such as:

- **Road Map Topic(s)**: Caregiving, risk reduction, early detection, data and evidence, and educating professionals.
- **Road Map Domain(s):** Educate and empower, develop policies and mobilize partnerships, assure a competent workforce, and monitor and evaluate.
- Population(s) of Interest: African American, Hispanic, women, veterans, intellectual and developmental disabilities, etc. Please see the <u>Glossary of Filters</u> for a full list of population variables.
- **Social Determinant(s) of Health:** Built environment, loneliness and social isolation, access to health care, and education.

- Language(s)¹: Spanish.
- **Resource Type(s):** Data set, fact sheet, infographic, peer-reviewed article, toolkit, training, etc. Please see the <u>Glossary of Filters</u> for a full list of resource types.

Navigation and Filter Tips

- Results can be sorted by clicking on **title** (A–Z or Z–A), **source**, and/or **year** in the search results column headers.
- Applying additional filters will produce fewer results. Results are streamlined as additional filters are selected.
- Selecting multiple filters functions as an and rather than or (i.e., applying multiple filters will only identify resources that are tagged with all the selected filters). Example: When sub filters "P" and "E" are selected, under Road Map Domain, the database will pull the resources that are tagged as both "P" and "E" and not include resources that are just "P" or just "E."
- At least one resource is available for every filter listed.

¹ This list reflects languages **currently** in the HBRC. This list will be updated as resources in additional languages are added.

Submit a New Resource for HBRC Consideration

All users of the HBRC can submit additional resources for consideration for inclusion in the HBRC. Users are asked to provide information about the resource being suggested through the electronic form *Submit a New Resource – Healthy Brain Resource Center*. Once submitted, the resource will be put into the queue, vetted to ensure it meets the inclusion criteria, and then undergo review by CDC and subject matter experts and practitioners in the field. Approved resources are included in the HBRC.

Submit a New Resource - Healthy Brain Resource Center	
Thank you for your interest in suggesting resources for consideration for the Healthy Brain Resource Center. Please complete the form below for each suggested resource.	
* Required	
1. Title of Resource *	
Enter your answer	
2. Link to Resource *	
Enter your answer	

How to Access the Submit a New Resource Electronic Form

The three ways to access the resource submission form are to:

- 1. Click <u>here</u>.
- 2. Insert the direct link to the resource submission form in any web browser: <u>https://forms.office.com/r/vxR8psrwND</u>.

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<u>∧</u> O 59°F	Search	₽ Q
		Quick links 🗸

3. Click "Submit a New Resource," located on the right side of the HBRC home page. Users will be routed to an external site to access the resource suggestion form.

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Healthy Brain Reso	urce Cer	hter			
		Welcome to the Healthy Brain Resource Center (HBRC). To sea	arch for resources:		
Refine By:	Clear Filters	 Enter terms in the "Search the HBRC" box. Click the headers in the left column to find specific topics and check the box(es) to filter results. Click on the Title, Source, or Year column headers to sort results in ascending or descending order. You may also click on "Submit a New Resource" to recommend a new resource for consideration to be added to the HBRC. 			
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Population of Interest	+				
Social Determinants of Healt	h +			Subn	nit a New Resource
Language	+	Showing 1 to 10 of 158 entries Show 10 ♥ entries			Crush Chan
Resource Type	+		Search the HBRC →		Search
		Title = Description	Court		Veez

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How to Complete the Submit a New Resource Form

Once users access the resource submission form, they should:

- 1. Provide the information requested about the suggested resource.
- 2. Click "Submit."

Required fields are noted with an asterisk. Please note that the HBRC project team requests the user's name and email address in the event that the team needs to follow up to obtain additional information about the resource suggested (for example, if the resource link provided is no longer working).

Once the user clicks "submit," he/she will have the opportunity to print a copy of the resource suggested as receipt of submission. Users can also suggest additional resources by clicking on "Submit another response."

Submit a New Resource - Healthy Brain Resource Center	
* Required	
9. Your First Name *	
Enter your answer	
10. Your Last Name *	_
Enter your answer	
11. Your Email *	_
Enter your answer	
You can print a copy of your answer after you su	
Back Submit Page 2 of 2	
Submit a New Resource - Healthy Brain Resource Center	
Submit a New Resource - Healthy Brain Resource Center	
✓ Thanks!	
Thank you for suggesting a resource. We will review it as a possible addition to	
the CDC Healthy Brain Resource Center.	
Print or get PDF of answers	
Submit another response	

Who to Contact with Questions

Please contact the HBRC project team with any questions about the HBRC or resource suggestion form at <u>hbrc@icf.com</u>.

Glossary of Filters

Below are definitions of the filters users can use to identify relevant resources on the HBRC.

Filter	Definition
Road Map Topic and Domain	Road Map Topic refers to the five topics that the Road Map actions address: <u>caregiving</u> , <u>risk reduction</u> , <u>early detection</u> , <u>data and evidence</u> , and <u>educating professionals</u> . Road Map Domain refers to the <u>four traditional domains of</u> <u>public health action items to which the Road Map actions</u> <u>align</u> : monitor and evaluate, educate and empower the nation, develop policies and mobilize partnerships, and assure a competent workforce.
Population of Interest	<i>Population of Interest</i> refers to specific populations for which resources are available in the HBRC. Examples include: African American; American Indian or Alaska Native; Asian; Hawaiian or Pacific Islander; Hispanic; women; men; veterans; lesbian, gay, bisexual, transgender; persons with intellectual and developmental disabilities; and rural populations. Any resource not flagged with one of these filters is relevant to the general population.
Social Determinants of Health	Social Determinants of Health refers to the conditions in places where people are born, live, learn, work, and play. These conditions can have a profound effect on a person's health, including their risk for Alzheimer's disease and related dementias. Filters for the social determinants of health are: built environment, loneliness and social isolation, access to health care, and education.
Language	<i>Language</i> refers to the language in which the resource is available. All resources in the HBRC are available in English; some resources in the HBRC are also available in other languages.
Resource Type	<i>Resource Type</i> refers to the types of resources that are available in the HBRC. Examples include: data set or custom data report; fact sheet; guidance or how-to manual; infographic; issue brief; peer-reviewed article; presentation; program; report or executive summary; road map; standardized instrument; state plan; success story; toolkit; training; web page; and other.