

Office of the Associate Director for Global Health Diplomacy and Strategy (CAE)

The mission of the Office of the Associate Director for Global Health Diplomacy and Strategy is to advise and represent the CDC Director on agency-wide global health strategies and coordinate agency-wide policies and priorities focused on achieving maximum public health impact in support of the agency mission. CDC's mission is to protect Americans from health, safety, and security threats, whether originating domestically or abroad, and the global health mission to improve and protect the health, safety, and security of Americans while reducing morbidity and mortality worldwide. This office: (1) advises CDC leadership in developing agency-wide global health and health security policies, programs, and strategies; (2) provides health diplomacy leadership to foster critical global relationships for CDC within and outside of the U.S. government (USG); (3) serves as the agency's global health representative throughout the USG and globally; (4) coordinates and supports diplomatic and strategic partner engagements across CDC, ensuring input and representation across relevant Centers, Institute, and Offices (CIOs) and programs; and (5) leads cross-CIO coordination to monitor and evaluate programs to measure progress toward USG global health and national security objectives.

(Approved 07/05/2022)

Office of the Director (CAE1)

(1) Manages, directs, and evaluates Office of the Associate Director for Global Health Diplomacy and Strategy (OADGHDS) activities; (2) provides strategic advice to CDC leadership on agency direction and drives CDC to increase global health impact and health security; (3) leads the development of agency-wide global health strategies and coordinates policies and priorities; (4) leads the overall coordination of CDC global health security resources and ensures evaluation of their impact; (5) determines CDC's strategic regional engagement priorities for global health and health security; (6) supports communication needs of OADGHDS and the regional platforms; (7) coordinates CDC's global health communication strategy and public affairs media response across global health programs; (8) communicates with CDC budget and operations personnel on cross-cutting functions; (9) coordinates office budget development, implementation, tracking, and reporting; (10) oversees administrative functions such as strategic recruitment, personnel actions, training and employee development, space requests and allocation, procurement, and distribution of equipment and supplies; and (11) manages temporary staff in the office, including those on details or Intergovernmental Personnel Actions.

(Approved 07/05/2022)

Division of Diplomacy, Policy and External Partner Engagement (CAEB)

(1) Manages global health and health security policy across CDC's global health programs by providing leadership, coordination, and awareness of CDC's global health and health security partnership and policymaker engagement strategy; (2) supports the Associate Director to lead agency-wide global health strategic and policy engagement; (3) coordinates diplomatic, partner, and policy engagements; (4) builds capacity throughout CDC for global engagement and health diplomacy to support the global health strategy; (5) establishes and maintains strategic partnerships at the leadership level with key organizations, government agencies, and individuals

working on global health and health security; (6) develops and prepares congressional testimony, bill reports, and responses to requests for information; (7) coordinates cross-agency global health issues management; (8) supports engagement with regional platforms for policy, strategy and partnership; (9) coordinates cross-agency, high-profile visits and visits to field offices; (10) manages and tracks memorandums of understanding; (11) provides strategic leadership, direction, management, and policy guidance representing CDC's global interests with the United Nations/World Health Organization, HHS, the Department of Defense, the United States Agency for International Development, the Department of State, and other international or USG organizations; (12) advises CDC leadership on the status and impact of policies, potential policies (such as legislation or administration directives), or other highly visible actions likely to influence key strategic partner organizations; (13) ensures strategic representation of CDC and USG global health and health security interests in various required venues and in strategy and collaborations with CIOs; and (14) supports the Associate Director or other senior leaders when representing CDC or the CDC Director in high-level diplomatic and strategic policy engagements (including with regional and country directors). (Approved 07/05/2022)

Division of Global Health Strategic Planning and Coordination (CAEC)

(1) Advises the Associate Director and senior leadership on programmatic strategy; (2) develops and monitors a CDC global health strategy and regional strategies; (3) provides direction, standards, and technical assistance for resource planning, performance, and accountability; (4) responsible for coordination and accountability for CDC's global health resource portfolio (including high-level financial tracking, spend plan development and oversight, monitoring, staffing, and reporting); (5) provides leadership and facilitation across CIOs, country offices and regional offices for agency-level global health, monitoring and evaluation activities and reporting, including health security; (6) facilitates and coordinates across CIOs, programs, country and regional offices, ensuring that agency global health projects are complementary and effective; (7) organizes short- and long-term strategic planning activities for regions; (8) facilitates information sharing between programs and CDC leadership, regional offices, and country offices; (9) supports tracking of impact, deliverables and analyses of overarching global health work (including supplemental activities) at agency level; and (10) coordinates special initiative funding, activities, and reporting within the office. (Approved 07/05/2022)

Division of Regional Engagement and Coordination (CAED)

(1) Represents the CDC Director's priorities for global health strategy at a regional level; (2) works closely with CIOs to ensure strategic alignment of regional programs and activities; (3) collaborates with staff in U.S. missions and other partners to establish regional offices; (4) supports management and operations of the regional offices, including budget and staffing resource planning; (5) develops short- and long-term strategies based on regional health threats, in accordance with CDC global and regional priorities, strategies, and resources; (6) builds and strengthens relationships with key partners throughout the region and at CDC headquarters; and (7) at a regional level, serves as liaison between CDC leadership in the United States and overseas and international partners, including other USG agencies, high-ranking officials of

foreign governments, public health agencies, multilateral organizations, and non-governmental organizations. (Approved 07/05/2022)