(1) Directs and manages CDC interactions with Congress; (2) develops and executes legislative strategies; (3) collaborates with the Office of the Chief Operating Officer to develop and execute strategies in Congress that advance CDC appropriations priorities; (4) builds congressional relationships; (5) tracks and analyzes legislation; (6) develops strategy and leads response to congressional, Government Accountability Office (GAO), and Office of Inspector General (OIG) oversight; (7) builds relationships with government agencies and other organizations to advance agency priorities, with an emphasis on federal agencies; (8) protects and advances the agency’s reputation, scientific credibility, and interests; (9) informs CDC leadership of current developments and provides insight into the Washington policy environment; (10) coordinates DC-area assignees and helps maximize their impact in supporting the agency’s strategies and priorities; and (11) coordinates CDC’s partnership activities as they relate to Washington-based, or Washington-focused organizations, and works across the agency to advance those relationships.

(Approved 07/05/2022)