



Updates to Weekly COVID-19 Vaccination Data Reporting: Long-term Care Facilities

Division of Healthcare Quality Promotion

March 2024

CMS Reporting Requirements for Long-term Care Facilities

- **Reminder: Facilities can contact CMS with questions about reporting requirements and quality reporting**
 - Long-term care facilities weekly reporting requirement questions:
DNH_TriageTeam@cms.hhs.gov
 - Skilled nursing facilities quality reporting program questions:
SNFQualityQuestions@cms.hhs.gov

Objectives

- Review:
 - Up to date definition changes
 - Example scenarios
 - Discuss frequently asked questions
- **Up to date definition changes will be implemented starting with Quarter 2 of 2024 (April 1, 2024)**

Note: These slides will be posted to the NHSN COVID-19 Vaccination website.

Up to Date Definition Change
(Quarter 2 - Beginning April 1, 2024)

Summary Reporting – Up to Date Vaccination Status

- Definition of up to date for NHSN surveillance may change over time!
- Every quarter, facilities should review and use the definitions outlined in the following document:
 - [Understanding Key Terms and Up to Date Vaccination](#)
- Reporting periods for COVID-19 vaccination data
 - Quarter 4 of 2023 (September 25, 2023- December 31, 2023)
 - Quarter 1 of 2024 (January 1 – March 31, 2024)
 - Quarter 2 of 2024 (April 1 – June 30, 2024)
 - Quarter 3 of 2024 (July 1 – September 30, 2024)

Definition for Up to Date COVID-19 Vaccination Status

- Beginning April 1, 2024 (Q2 2024), residents and healthcare personnel **aged 65 and older** are considered up to date with their COVID-19 vaccinations if they:
 - **Received 2 doses of the updated 2023-2024 COVID-19 vaccine**
or
 - Received 1 dose of the updated 2023-2024 COVID-19 vaccine within the last four months
- Individuals **under the age of 65** are up to date when they have received 1 dose of the updated 2023-2024 COVID-19 vaccine.

Weekly COVID-19 Vaccination: Resident Form

Who is considered up to date has changed, but the form has not.

1. * Number of residents staying in this facility for at least 1 day during the week of data collection	<input type="text"/>
2. * <u>Cumulative</u> number of residents in Question #1 who are up to date with COVID-19 vaccines.	<input type="text"/>
Please review the current definition of <u>up to date</u> : Key Terms and Up to Date Vaccination.	
3. * <u>Cumulative</u> number of residents in Question #1 with other conditions:	
3.1 * Medical contraindication to COVID-19 vaccine	<input type="text"/>
3.2 * Offered but declined COVID-19 vaccine	<input type="text"/>
3.3 * Unknown/Other COVID-19 vaccination status	<input type="text"/>

Note: The sum of the numbers entered for questions 2 and 3 should equal the total number of individuals entered for question 1.

Weekly COVID-19 Vaccination: HCP Form

Who is considered up to date has changed, but the form has not.

	Healthcare Personnel (HCP) Categories					
	*All Core HCP ^a	*All HCP ^b	Employee HCP	Non-Employee HCP		
*Employees (staff on facility payroll) ^c			*Licensed independent practitioners: Physicians, advanced practice nurses, & physician assistants ^d	*Adult students/trainees & volunteers ^e	*Other Contract Personnel ^f	
1. *Number of HCP that were eligible to have worked at this healthcare facility for at least 1 day during the week of data collection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2. * Cumulative number of HCP in Question #1 who are <u>up to date</u> with COVID-19 vaccine(s). Please review the current definition of up to date: Key Terms and Up to Date Vaccination .	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3. * <u>Cumulative</u> number of HCP in Question #1 with other conditions:						
3.1 *Medical contraindication to COVID-19 vaccine	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.2 *Offered but declined COVID-19 vaccine	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.3 *Unknown/Other COVID-19 vaccination status	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Note: The sum of the numbers entered for questions 2 and 3 should equal the total number of individuals entered for question 1.

Weekly COVID-19 Vaccination: Who should be counted as up to date (question 2)?

- Individuals who are 65 and older and have received 2 doses of updated 2023-2024 COVID-19 vaccine.
- Individuals who are 65 and older and have received 1 dose of the updated 2023-2024 COVID-19 vaccine within the last 4 months.
- Individuals who are under the age of 65 and have received 1 dose of the updated 2023-2024 COVID-19 vaccine.

Note: Users should review the [COVID-19 Vaccination Modules: Understanding Key Terms and Up to Date Vaccination](#) document at least once per quarter to check for definition updates.

Weekly COVID-19 Vaccination: Where should individuals who are not up to date be counted?

- Individuals who are not up to date, regardless of age, are still counted in the following categories for question 3:
 - Question 3.1 *Medical contraindication to COVID-19 vaccine
 - Question 3.2 *Offered but declined COVID-19 vaccine
 - Question 3.3 *Unknown/other COVID-19 vaccination status

Note: Users should review the [COVID-19 Vaccination Modules: Understanding Key Terms and Up to Date Vaccination](#) document at least once per quarter to check for definition updates.

Up to Date Definition Change Scenarios (Beginning Quarter 2 – April 1, 2024)

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024?

- Mary (40 years old) is a nursing home resident who received the updated 2023-2024 COVID-19 vaccine 5 months ago in October 2023.
- Is Mary up to date?

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024?

- Mary (40 years old) is a nursing home resident who received the updated 2023-2024 COVID-19 vaccine 5 months ago in October 2023.
- Is Mary up to date?
 - Yes. Mary should be counted in **question 2** because she received 1 dose of the updated 2023-2024 COVID-19 vaccine and is under the age of 65.

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024 for the RIFC Pathway?

- Mary (40 years old) is a nursing home resident who received the updated 2023-2024 COVID-19 vaccine 5 months ago in October 2023. Mary also tested positive for COVID-19 3 days ago.
- Would Mary be counted in the up to date category of the RIFC Pathway?

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024 for the RIFC Pathway?

- Mary (40 years old) is a nursing home resident who received the updated 2023-2024 COVID-19 vaccine 5 months ago in October 2023. Mary also tested positive for COVID-19 3 days ago.
- Would Mary be counted in the up to date category of the RIFC Pathway?
 - Yes, Mary is up to date because she is under the age of 65 and received the 2023-2024 updated COVID-19 vaccine 14 days or more before the specimen collection date of the newly positive test result.

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024?

- Steve (65 years old) is a nursing home resident who received the updated 2023-2024 COVID-19 vaccine 5 months ago in October 2023. He has not received a second dose, but he also has not declined.
- Is Steve up to date?

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024?

- Steve (65 years old) is a nursing home resident who received the updated 2023-2024 COVID-19 vaccine 5 months ago in October 2023. He has not received a second dose, but he also has not declined.
- Is Steve up to date?
 - No. Steve should be counted in **question 3.3. (unknown/other COVID-19 vaccination status)** because he is 65 and it has been over 4 months since he received the updated 2023-2024 COVID-19 vaccine.

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024 for the RIFC Pathway?

- Steve (65 years old) is a nursing home resident who received the updated 2023-2024 COVID-19 vaccine 5 months ago in October 2023. He has not received a second dose, but he also has not declined. Steve tested positive for COVID-19 last week.
- Would Steve be counted in the up to date category of the RIFC Pathway?

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024 for the RIFC Pathway?

- Steve (65 years old) is a nursing home resident who received the updated 2023-2024 COVID-19 vaccine 5 months ago in October 2023. He has not received a second dose, but he also has not declined. Steve tested positive for COVID-19 last week.
- Would Steve be counted in the up to date category of the RIFC Pathway?
 - No. Steve would not be included in the up to date count because he is 65 and it has been over 4 months since he received the updated 2023-2024 COVID-19 vaccine.

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024?

- It has been more than 4 months since Tom (68 years old), a nursing home resident, received his updated 2023-2024 COVID-19 vaccine on November 1, 2023. He says he does not want to receive a 2nd dose of the updated 2023-2024 COVID-19 vaccine.
- Where do we count Tom?

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024?

- It has been more than 4 months since Tom (68 years old), a nursing home resident, received his updated 2023-2024 COVID-19 vaccine on November 1, 2023. He says he does not want to receive a 2nd dose of the updated 2023-2024 COVID-19 vaccine.
- Where do we count Tom?
 - Tom should be counted in **question 3.2 (offered but declined COVID-19 vaccine)** since he is 68, it has been four months since his initial updated 2023-2024 COVID-19 vaccine, and he declined the 2nd dose of the updated 2023-2024 COVID-19 vaccine.

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024?

- Laura (75 years old) is a nursing home resident who received the updated 2023-2024 COVID-19 vaccine in September 2023. During the vaccination she had a severe allergic reaction.
- Where do we count Laura?

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024?

- Laura (75 years old) is a nursing home resident who received the updated 2023-2024 COVID-19 vaccine in September 2023. During the vaccination she had a severe allergic reaction.
- Where do we count Laura?
 - Since it has been over 4 months since Laura received 1 dose of the updated 2023-2024 COVID-19 vaccine and she has a medical contraindication, she should be counted in **question 3.1 (medical contraindication)**.

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024 for the RIFC Pathway?

- Laura (75 years old) is a nursing home resident who received the updated 2023-2024 COVID-19 vaccine in September 2023. During the vaccination she had a severe allergic reaction. Laura tested positive for COVID-19 yesterday.
- Would Laura be counted in the up to date category of the RIFC Pathway?

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024 for the RIFC Pathway?

- Laura (75 years old) is a nursing home resident who received the updated 2023-2024 COVID-19 vaccine in September 2023. During the vaccination she had a severe allergic reaction. Laura tested positive for COVID-19 yesterday.
- Would Laura be counted in the up to date category of the RIFC Pathway?
 - No. Laura would not be included in the up to date count because she is 65 and it has been over 4 months since she received the updated 2023-2024 COVID-19 vaccine.

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024?

- Susan (65 years old), a healthcare worker, received 1 dose of the updated 2023-2024 COVID-19 vaccine on January 11, 2024.
- Is Susan up to date?

Is this individual considered up to date with COVID-19 vaccines for Quarter 2, 2024?

- Susan (65 years old), a healthcare worker, received 1 dose of the updated 2023-2024 COVID-19 vaccine on January 11, 2024.
- Is Susan up to date?
 - Yes. Susan should be counted in **question 2** because she received the updated 2023-2024 COVID-19 vaccine within the last 4 months.
 - Once 4 months have passed since the Jan 11th dose, she would no longer be UTD until she receives a 2nd updated dose

Frequently Asked Questions

When does the new up to date definition take effect?

- Beginning on April 1, 2024 (Q2 2024), the new up to date definition goes into effect. Please refer to [Understanding Key Terms and Up to Date Vaccination](#) document for how to report up to date COVID-19 vaccination data through NHSN.

Since the PHE ended, do long-term care facilities need to continue reporting COVID-19 vaccination data? If so, how often?

- Yes. Weekly reporting of COVID-19 vaccination data for HCP and residents through the LTCF COVID-19 Vaccination Modules remains a requirement for CMS-certified facilities.
- Please note that COVID-19 vaccination data should continue to be reported weekly for residents and HCP.
- Please direct questions about reporting requirements to CMS.

If the summary forms have not changed, how do we report up to date vaccination status for individuals who are 65 and older?

- Please apply the new up to date guidance definition **before** entering up to date vaccination data.
- Be careful not to incorrectly over-report the number of residents who are up to date.
 - Residents 65 and older who previously had the updated 2023-2024 COVID-19 vaccine greater than 4 months ago, should NOT be counted as up to date (question #2).
 - Individuals who are not up to date should be counted in question 3.

When should individuals aged 65 and older get their 2nd dose?

- To remain up to date, individuals aged 65 and older should get their 2nd dose 4 months after their 1st dose.
- If an individual (66) received their first dose of the 2023-2024 updated COVID-19 vaccine on January 1, 2024, they are up to date until May 1, 2024.
 - After May 1, 2024, they are no longer up to date and should receive their 2nd dose of the 2023-2024 updated COVID-19 vaccine.

Additional Updates and Reminders

Up to Date: Quarter 2 of 2024 (April 1, 2024 – June 30, 2024)

- Individuals are considered up to date with their COVID-19 vaccines for the purpose of NHSN surveillance if they meet the following criteria:
- **65 years and older** and received 2 doses of the updated 2023-2024 COVID-19 vaccine
- or
- 65 years and older and received 1 dose of the updated 2023-2024 COVID-19 vaccine in the last 4 months
- **Under the age of 65** and received 1 dose of the updated 2023-2024 COVID-19 vaccine

The Person-level forms apply these definitions for you!

Additional Updates for Person-Level Forms

- To accommodate for the Up to Date definition change
 - Additional columns for Doses 8-10 will be added to LTC Resident Person Level Forms
 - The new columns are only available for 2023-2024 updated COVID-19 Vaccines

Additional Updates for Forms (Cont.)

- "Staff" tab- Click the tab located on the left-hand side of the navigation bar to add and manage staff information.
- "Hide All" button – Click the button to hide all discharged residents or HCP with end dates within the person-level vaccination forms in NHSN.

The screenshot displays the NHSN interface for the 'Person-Level COVID-19 Vaccination Form - Residents'. On the left, a navigation menu includes 'NHSN Home', 'Alerts', 'Dashboard', 'Reporting Plan', 'Resident', and 'Staff', with 'Staff' highlighted by a red box. The main content area features a header with a globe icon and the title 'Person-Level COVID-19 Vaccination Form - Residents'. Below the header, a row of buttons includes 'Add Row...', 'View Reporting Summary & Submit...', 'Upload CSV...', 'Export CSV...', and 'Hide all discharged residents', with the latter highlighted by a red box. A legend indicates that required fields are marked with a red asterisk (*) and conditionally required fields with a red double asterisk (**). The table below the legend shows columns for 'Resident identifier *', 'Resident First Name *', and 'Resident Last Name *'.

Resources

Resource: The NHSN Website

- [LTCF | COVID-19/Respiratory Pathogens Vaccination | NHSN | CDC](#)

- Training Slides
- Quick Reference Guides
- FAQs
- Data Collection Forms
- .CSV files
- Person-Level Forms

The screenshot shows the NHSN website page for COVID-19/Respiratory Pathogens Vaccination. The page title is "COVID-19/Respiratory Pathogens Vaccination" with a "Print" link below it. A paragraph states: "Long-term care facilities can track weekly vaccination data for residents and healthcare personnel (HCP) through NHSN." Below this is an "On This Page" section with a grid of links. On the right side, there are two highlighted boxes: "Nursing Home COVID-19 Vaccination Data Dashboard" and "FAQs on Reporting Vaccination Data".

On This Page	
Announcements	Person-Level COVID-19 Vaccination Forms - Instructions and Guidance Documents
Protocol	Person-Level COVID-19 Vaccination Data - CSV Data Import
Training	Resources
Data Collection Forms and Instructions	Retired Quick Reference Guides
Weekly Vaccination Summary Data - CSV Data Import	

Resource: NHSN LTCF COVID-19/Respiratory Pathogens Module Webpage

Resident Impact and Facility Capacity and Staff and Personnel Impact

- [COVID-19/Respiratory Pathogens Module | LTCF | NHSN | CDC](#)

- Data Collection Forms
- Table of Instructions
- .CSV templates
- .CSV file layout documents
- Training slides

LTCF COVID-19/Respiratory Pathogens Module

[Print](#)

Facilities eligible to report data to NHSN's LTCF COVID-19/Respiratory Pathogens Module include nursing homes/skilled nursing, Intermediate Care Facilities for individuals with Intellectual disability (ICF/ID), and assisted living facilities.

Introduction

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[Facility CSV Data Import](#)

[Nursing Home COVID-19 Data Dashboard](#)

[FAQs about the POC Testing Reporting Tool](#)

 [PDF - 4 MB]

[CDC COVID-19 Info](#)

Get the latest information from the CDC about COVID-19

Resource: Person-Level COVID-19 Vaccination Forms

All resources: [LTCF](#) | [COVID-19/Respiratory Pathogens Vaccination](#) | [NHSN](#) | [CDC](#)

Person-Level COVID-19 Vaccination Forms - Instructions and Guidance Documents

INSTRUCTIONS FOR REPORTING PERSON-LEVEL VACCINATION DATA

[Person-Level Group Upload CSV Instructions – LTC](#) [PDF – 985 KB] – May 2023

[Person-Level COVID-19 Vaccination Forms: A How-To Guide](#) [PDF – 1 MB] – June 2023

[1 Pager: NHSN COVID-19 \(Person-Level\) Forms](#) [PDF – 209 KB] – June 2023

[Person-Level Vaccination Form Table of Instructions: Healthcare Personnel](#) [PDF – 340 KB] – January 2024

[Person-Level Vaccination Form Table of Instructions: Residents](#) [PDF – 330 KB] – October 2023

[Quick Reference Guide, Re-Submitting COVID-19 Vaccination Data using the Person-Level Vaccination Forms](#) [PDF – 384 KB] – February 2023

Person-Level COVID-19 Vaccination Data - CSV Data Import

VARIABLE DESCRIPTION AND FILE LAYOUT FOR RESIDENTS AND HEALTHCARE PERSONNEL OF LONG-TERM CARE FACILITIES (LTCFS)

[Variable description and file layout for residents and healthcare personnel of LTCFs \(11.5\)](#) [PDF – 364 KB] – October 2023

[Variable description and file layout for residents and healthcare personnel of LTCFs \(11.4.1\)](#) [PDF – 208 KB] – June 2023

[Variable description and file layout for person-level vaccination forms](#) [PDF – 213 KB] – October 2022

CSV TEMPLATES AND EXAMPLES FILES FOR RESIDENTS OF LONG-TERM CARE FACILITIES (LTCFS)

[.CSV File Template for LTCF Residents](#) [XLS – 521 B] – June 2023

Questions or Need Help?

Please use **NHSN-ServiceNow** to submit questions to the NHSN Help Desk. The new portal can be accessed [here](#) and should be used in place of nhsn@cdc.gov, nhsntrain@cdc.gov, and nhsndua@cdc.gov.

For more information, contact CDC
1-800-CDC-INFO (232-4636)
TTY: 1-888-232-6348 www.cdc.gov

The findings and conclusions in this report are those of the authors and do not necessarily represent the official position of the Centers for Disease Control and Prevention.

