



NHSN

NATIONAL HEALTHCARE
SAFETY NETWORK

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This email is intended for Facility and Group users of the Patient Safety Component (PSC) of NHSN.

Dear NHSN users,

The 2023 Patient Safety Annual Facility Survey forms along with the respective tables of instructions are available and can now be completed within NHSN. The deadline to complete the annual survey is **March 1, 2024**. We encourage those users responsible for submitting the annual survey to review the form before accessing it within NHSN, as there may be a need to consult with other members of your organization to complete certain questions. Please see the links below to access a blank copy of each of the three annual facility surveys for the Patient Safety Component.

Acute Care Hospital Survey:

https://www.cdc.gov/nhsn/forms/57.103_pshospSurv_blank.pdf


Long Term Acute Care (LTAC) Hospital Survey:

https://www.cdc.gov/nhsn/forms/57.150_LTACFacSurv_BLANK.pdf

Inpatient Rehabilitation Facility (IRF) Survey:

https://www.cdc.gov/nhsn/forms/57.151_REHABFacSurv_BLANK.pdf

Within each blank form, a link to the table of instructions is included, which provides guidance for each question on the survey (as per screenshot below).

	Form Approved OMB No. 0920-0668 Exp. Date: www.cdc.gov/nhsn
Patient Safety Component—Annual Hospital Survey	
Instructions for this form are available at: http://www.cdc.gov/nhsn/forms/instr/57_103-TOI.pdf	<div style="border: 1px solid red; padding: 2px; display: inline-block;">Instructions</div>
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Reminder: For facilities that participate in a CMS Quality Reporting Program, responses entered on the annual surveys can impact various HAIs SIRs. The CMS deadline to submit 2023 Quarter 3 data is **February 15, 2024**. If the annual facility survey is not completed before the CMS Quarter 3 deadline, NHSN will utilize the most recently completed survey for SIR risk adjustment.

Accessing Annual Facility Surveys

Annual facility surveys can be found by looking under your facility’s list of alerts and selecting the 2023 Survey or by using the left navigation banner and selecting “Add” found in the “Surveys” tab. A guidance document on how to add an annual survey can be found here: <https://www.cdc.gov/nhsn/pdfs/surveys/add-survey-508.pdf>. on the NHSN webpage.

Notes

- The 2023 NHSN Acute Care Hospital Annual Survey will include several updates to the Sepsis Management and Practices section.
- There are also notable updates to the Facility Water Management Program and Facility Microbiology Laboratory Practices Sections across all PSC Surveys for 2023.
- Acute care hospitals completing the 2023 Annual Hospital Survey will have the option to temporarily save an incomplete survey. This functionality can be used when a user is unable to complete the entire NHSN survey in one sitting. Select “Save”, located at the bottom of the survey, to save an incomplete survey. Users can return to their incomplete survey at a later time and complete the additional required fields. To locate an incomplete survey in NHSN, click “Surveys” > “Incomplete”, and select the 2023 annual survey. Complete any additional data entry as needed and select “Submit” at the bottom of the page. Incomplete survey data will not be included in SIR calculations.
- Saving an incomplete survey is currently not unavailable for the LTAC and IRF Annual Surveys but will be available in the future.

Analysis and Reporting Updates

- Additional variables corresponding to the new questions have been added to the line listings, frequency tables and exported datasets in the reports section for hospital, LTAC and IRF surveys.
- Labels for some existing variables have been updated for the hospital survey.
- A new hospital survey table in the database has been created for this year’s survey and new analysis datasets have been created to correspond with the latest survey data from 2023.
- New Line listings have been created for running reports on 2023 survey:

- Line Listing – Hospital Survey (2024 and later)
- Line Listing - LTAC Facility Survey (2024 and later)
- Line Listing - IRF Survey (2024 and later)

Please visit the NHSN webpage dedicated to annual surveys for additional guidance documents and FAQs regarding the 2023 NHSN Annual Facility Survey at <https://www.cdc.gov/nhsn/psc/locations.html>.

For any additional questions regarding the annual facility survey, please submit a ticket to ServiceNow [here](#) using your SAMS account. If you do not have a SAMS login or are unable to access ServiceNow you can still email the NHSN Help Desk at nhsn@cdc.gov.

We appreciate the time you take to complete the annual survey.

Kindly,

The NHSN Team

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