Hemovigilance Module: Joining a group

The NHSN **Facility Administrator** must obtain the five-digit Group ID number and the joining password from the Group Administrator before completing these steps.

1 Select **Group** from the left-hand navigation bar then select **Join**.

2 On the Memberships page, enter the five-digit **Group ID** number and the **Group Joining Password**. Then click 'Join Group'.

3 Read the pop-up warning and click 'OK' to proceed or close the pop-up to end the process.

NHSN - National Healthcare Safety Network

Memberships

NHSN Home
Alerts
Reporting Plan ▶
Patient ▶
Incident ▶
Reaction ▶
Denominator ▶
Import/Export
Surveys ▶
Analysis ▶
Users ▶
Facility ▶
Group ▶
Logout

Confer Rights
Join
Leave
Nominate

Groups that have access to this facility's data

Confer Rights
Leave Group(s)

Enter ID and Password for this facility to join a new group
Group ID:
Group Joining Password:
Join Group

Back

Warning

The decision to join a group is a decision made by a facility administrator. Existence of a group organization in NHSN should not be construed as a recommendation from CDC to join the group. CDC cannot be held accountable for how group users use data access granted to the group by a facility.

OK   Cancel

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The **Confer Rights** page indicates which facility data will be shared with the group. Always review the current rights before accepting and conferring rights to the group.

Confer Rights-Biovigilance

! Please review the data rights that "test Group" is requesting from your facility:
- Verify locations
- Press "accept" button to confer rights or <u>review current rights before accepting new rights</u>

General

	View Options
Patient	⦿ With All Identifiers ⚠
	○ Without Any Identifiers
	○ With Specified Identifiers
	☐ Gender ☐ DOB ☐ Ethnicity ☐ Race
	☐ Medicare # ☐ Name ☐ SSN ☐ Patient ID ☐ Birthweight (NICU only)
Monthly Reporting Plan	☑ ⚠
Annual Hemovigilance Facility Survey	☑ ⚠
Data Analysis	☑ ⚠
Facility Information	☐

The ⚠ symbol denotes changes to the data rights requested by the Group.

Incidents and Adverse Reactions

Plan	Event	Month	Year	Month	Year	N/A
⚠ (All)	(All)			To		☐

4 Select **N/A** boxes to prevent data sharing with the Group.

Monthly Denominators

Plan	Month	Year	Month	Year	N/A
⚠ (All)			To		☐

[Accept] [Back]

5 Check the **Accept** button to confer rights to the Group *or* click the **Back** button to <u>not</u> confer rights.