# Follow-Up Support Strategies

**Instructions**: Use this form as a starting point for your development efforts. Customize this form, adding relevant information as appropriate or removing information that does not apply to your situation.

## Follow-Up Support Description

Effective professional development (PD) includes the planning for and provision of one or more follow-up support (FUS) strategies after a PD “event” (e.g., training, technical assistance, coaching). The intent of conducting FUS is to strengthen the transfer of learned strategies or skills, leading to implementation. FUS processes may take place over time and may be altered as the needs of the participants change. FUS is not the introduction of new information; it is the reinforcement of information that was provided during the PD event.

Professional Development Event Title: [INSERT title]

Date: [INSERT date]

1. Which FUS strategies are appropriate to use with the participant group, considering the trainer/facilitator skills, knowledge, and available resources? List appropriate FUS strategies.
2. Should FUS be directed to each training participant or to the group as a whole? List how FUS should be directed.
3. How will the trainer/facilitator ensure that training participants engage in the FUS provided, considering the group’s needs and perceived barriers?
4. What data can be collected to identify the FUS needs of training participants? List data to be collected.
5. What data can be collected to gauge the effectiveness of the FUS strategies/tools used? List data to be collected.