Vendor Services

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Vendor Services

- NHSN has created a new functionality to allow vendors to request facility locations
    - All responses and requests will be handled via DIRECT
    - Registration will be required
    - Each facility shall have the ability to opt out of this service

Summary of Vendor Service (VS) Process

- Vendor shall have an existing DIRECT address that has enrolled successfully
- Vendor shall be able to consume a JSON message
  - Registration
  - Request
  - Response
- NHSN will send communication to give facility the ability to opt out within 90 days
  - If the facility chose to opt-out initially, the facility can opt-in at a future date
  - Facility can also opt-out at a future time, if they choose to do so

Opting Out

- Facilities will have 90 days from when communication is sent out to opt out of Vendor Services
  - If they do not choose to opt out within 90 days, vendor will be allowed to request their locations
  - Facilities can also opt out at any time
  - Facility should notify vendor if they opt-out
  - An opt out request will be sent to NHSN via DIRECT
  - It will include the facility ID, OID, Direct Address, and Vendor Name

Vendor Services Registration Request

- Vendors are required to register via NHSN DIRECT
- Vendors shall meet all requirements prior to registering:
  - Valid DIRECT address
  - Valid vendor OID (see guidance document on how to obtain from PHINTECH)
- Vendors with multiple DIRECT addresses can only register 1 time with 1 DIRECT address
- JSON file will be sent to NHSN via DIRECT (vendorservices@direct.nhsn.us)

```
1  {
2  "action":"VS_REGISTRATION"
3  ,
4  "directAddress":"testAT@direct.hisp.com"
5  ,
6  "vendorOID":"1.111.22.111.3"
7  ,
8  "vendorName":"TEST Ahmed 2"
9  ,
10 "vendorTPOC":"AT 2 Customer"
```

Vendor Services Registration Response

- A response email message from vendorservices@direct.nhsn.us will be sent
- Once confirmed, NHSN will send back an email confirming registration is completed
  - The subject line of the response email shall be: “Vendor Services Registration Completed”
  - The nhsnvendorservices@cdc.gov shall receive a copy of the email.
  - The email body shall contain: “Vendor Services Registration Completed”

Location Request Format

- Vendors can request only location data for 1 facility at a time
- Request shall contain ‘action’ key word (i.e. request)
- Requests will be in JSON format
- Must be sent in a zip file via DIRECT
- Home-grown vendors may also request facility location data
  - Home-grown vendors will need to use their Vendor OID


```
{
    "action":"FACILITY_LIST",
    "vendorOID":" 1.111.33.981.1",
    "facilityOID":"2.111.111.111.10009",
    "vendorName":"XYZ facility",
    "directAddress":"hospital@direct.hispdirect.com",
}
```

Response Format

- There will be only 1 zip file attached per message
- Zip file will contain location data in JSON format
- Response email will be sent from vendorservices@direct.nhsn.us back to the DIRECT address request was made from
- The subject line of the email shall be: “FacilityID: NHSN Vendor Service Response”
- The zip file will named in the following format: FacilityID_2018-Aug-16_13-34-12.zip


```
1 {
2     "LOCATIONS": [
3         {
4             "status": "A",
5             "YourCode": "000",
6             "YourLabel": "000 -0_24HROBSV",
7             "CDCCode": "OUT:ACUTE:WARD",
8             "NHSNHL7Code": "1162-7"
9         },
```

Thank you!
Questions?

For more information, contact CDC
1-800-CDC-INFO (232-4636)
TTY: 1-888-232-6348 www.cdc.gov

The findings and conclusions in this report are those of the authors and do not necessarily represent the official position of the Centers for Disease Control and Prevention.