

## Sample Form for Keeping Records of Disclosures

# NHAMCS Documentation Notice for HIPAA Accounting

Information contained in this document can be used to comply with the Privacy Rule requirements as mandated by the Health Insurance Portability and Accountability Act (HIPAA) to account for disclosures of protected health information.

This hospital participated in the National Hospital Ambulatory Medical Care Survey (described below). Information was disclosed for more than 50 individuals; therefore, the hospital is not required to account for disclosures of information about any particular individual. Protected health information of any particular individual may or may not have been disclosed for this research activity.

**Disclosure date:**

**Name and address of recipient:**

U.S. Census Bureau as data collection agent for the  
Centers for Disease Control and Prevention  
National Center for Health Statistics  
Ambulatory Care Statistics Branch  
3311 Toledo Road  
Hyattsville, MD 20782

**Purpose:**

CDC's National Center for Health Statistics (NCHS) is charged with measuring the amount and nature of health services provided in the United States. As part of this mission, NCHS conducts the National Hospital Ambulatory Medical Care Survey (NHAMCS). The study collects information about the ambulatory care that is provided by hospital outpatient departments and emergency departments. The resulting published statistics will help hospital staff and other medical professionals plan for more effective health services, determine health care workforce needs, improve medical education, and assist the public health community in understanding the epidemiology of diseases and health conditions that affect Americans.

**Description:**

This document provides documentation that information from a sample of visits to this hospital outpatient and/or emergency department was used for the NHAMCS. Information pulled may have included patient characteristics (e.g., residential ZIP code and birth date), information about this hospital visit (e.g., referral status, visit date, and if you are a new or returning patient to this hospital), and various visit characteristics (e.g., diagnosis and medications prescribed). No directly identifiable information was removed from the records during data collection. The information collected will be used to generate statistical summaries.