
Patient Safety Monthly Reporting Plan and Annual Surveys

Monthly Reporting Plan (MRP)

The *Patient Safety Monthly Reporting Plan* form (CDC [57.106](#)) is used by NHSN facilities to inform CDC which Patient Safety modules are used by that facility during a given month. This allows CDC to select the data that should be included in the aggregate data analysis used for creating national benchmarks. Data submitted to NHSN may represent either “in-plan” or “off-plan” surveillance. “In-plan” surveillance means that the facility has committed to following the NHSN surveillance protocol, in its entirety, for that particular event, as shown in the facility’s NHSN monthly reporting plan. “Off-plan” surveillance is surveillance that is done because a facility has decided to track a particular event for internal use. Each participating facility must identify and enter a monthly reporting plan (MRP) to indicate the module(s) used, if any, and the events, locations and/or procedures that will be monitored in-plan. The modules and locations selected for the month represent in-plan surveillance and indicate that the NHSN surveillance protocols will be used in their entirety, for that surveillance.

- Only “in-plan” surveillance data are submitted to The Centers for Medicare and Medicaid Services (CMS) in accordance with CMS’s Quality Reporting Programs and included in NHSN annual reports or other NHSN publications.
- “Off-plan” surveillance is surveillance performed because a facility is tracking a particular event for non-NHSN use. A facility makes no commitment to follow the NHSN protocol for “off-plan” events and such data are not included in CMS Quality Reporting Programs, NHSN annual reports, or other NHSN publications.

The MRP must be completed for every month for which data are entered into NHSN; a facility may choose the option “No NHSN Patient Safety Modules Followed this Month.” The MRP should reflect reporting requirements (for example, local, state, or CMS mandates) when applicable to the facility. The MRP is the first step in indicating the data that NHSN should submit to CMS as part of the CMS Quality Reporting Programs.

Instructions for completing the [Patient Safety Monthly Reporting Plan](#) form can be found in the Table of Instructions.

Annual Facility Survey

One or more annual facility surveys must be completed upon enrollment in NHSN, activation of an NHSN component, and/or identification of select CMS-certified units. Thereafter, at the beginning of each year, a new facility survey(s) must be completed to reflect data from the prior calendar year. For example, at the beginning of 2024, an acute care hospital completes a 2023 Annual Hospital Survey containing data from 2023.

Surveys must be completed by March 1st each year. If no completed annual facility survey is submitted by March 1st, no MRPs can be entered until the applicable annual survey(s) is complete.

The Patient Safety Component has separate surveys for the following types of facilities:

- Hospital (includes the following hospital types: general, acute care; critical access; oncology; orthopedic; pediatric; women's; women's and children's; military; psychiatric; and Veterans Affairs): ***Patient Safety Component – Annual Hospital Survey*** ([57.103](#))
- Long-term Acute Care (LTAC) Hospital: ***Patient Safety Component – Annual Facility Survey for LTAC*** ([57.150](#))
- Inpatient Rehabilitation Facility (includes free-standing rehabilitation facilities and CMS-certified inpatient rehabilitation units located within a hospital): ***Patient Safety Component – Annual Facility Survey for IRF*** ([57.151](#))

Instructions for completing the Annual Survey form can be found in the Table of Instructions. A link to the Table of Instructions form is included on each of the annual survey forms.