




Informational Call

CDC-RFA-DP23-0007:

Building Capacity for Implementing Evidence-based Epilepsy Self-management Supports in Health Care Settings

March 8, 2023

AGENDA

- Introductions and Welcome Maggie Moore
 - General NOFO Overview Rosemarie Kobau
 - NOFO Sections Maggie Moore
 - Budget and Registrations Keisha Thompson
 - Questions and Answers All
 - Closing Reminders Maggie Moore
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NOFO Purpose

- **Component 1:** To build capacity to implement evidence-based epilepsy self-management supports within health care settings.
- **Component 2:** To deliver expert technical assistance and training on health care system change strategies to Component 1 recipients during intervention implementation.

Important Dates

- **Period of performance:** 5 years
- **Letters of Intent Due:** March 21, 2023 (optional, but requested)
- **Applications due:** April 17, 2023
- **Estimated Award Date:** August 30, 2023

Eligibility

- Full and open competition.
- Open to current CDC funding recipients.
 - Review Duplication of Effort section of NOFO for details.
- Applicants may apply for one component only.
 - Name the component in the project abstract, or application is non-responsive.
 - Applicants that apply for both components will be considered non-responsive and will not be reviewed.

Review Process

- Use the NOFO Review Criteria to check your application for completeness and alignment with requirements.
- Review Phase III criteria to understand funding decision factors:
 - Component 1 applications may be funded out of rank order based on:
 - Geographic diversity
 - Target Population diversity
 - Health care system diversity
 - Component 2 application with highest ranked score will be funded.

NOFO Section: Component 1 Approach

| Strategies and Activities | Short-Term Outcomes | Intermediate Outcomes | Long-Term Outcomes |
|---|--|---|---|
| <ol style="list-style-type: none"> 1. Develop partnerships with health care organizations and other interested and affected groups for intervention implementation. 2. Coordinate and implement evidence-based epilepsy self-management supports (e.g., self-management programs) in at least 2 health care settings using best practice strategies for health care system change. 3. Participate in project learning collaborative. | <ul style="list-style-type: none"> • Increased implementation of epilepsy self-management supports in health care settings. • Improved awareness of self-management supports among patients and providers. • Increased use of quality improvement strategies or tools to ensure effective program implementation. | <ul style="list-style-type: none"> • Increased monitoring and tracking of clinical data to improve the identification of patients who can benefit from evidence-based epilepsy self-management supports. • Increased patient referrals for evidence-based epilepsy self-management supports. • Improved completion of evidence-based self-management supports among patients with epilepsy. • Improved self-management behaviors among patients with epilepsy. | <ul style="list-style-type: none"> • Improvements in health and quality of life among people with epilepsy. • Decreases in health care utilization. |

Bold indicates period of performance outcome

NOFO Section: Component 2 Approach

| Strategies and Activities | Short-Term Outcomes | Intermediate Outcomes | Long-Term Outcomes |
|--|---|--|---|
| <ol style="list-style-type: none"> 1. Identify evidence-informed quality improvement strategies or tools (e.g., electronic health record prompts, navigation, Plan-Do-Study-Act cycles) to guide effective implementation. 2. Coordinate a learning collaborative and other technical assistance for Component 1 recipients. | <ul style="list-style-type: none"> • Increase recipients' knowledge of quality improvement strategies or tools to guide program implementation. | <ul style="list-style-type: none"> • Increased use of quality improvement strategies or tools among Component 1 recipients to guide effective program implementation. | <ul style="list-style-type: none"> • Increased number of health care settings effectively implementing self-management supports. • Increased referral of epilepsy patients for epilepsy self-management supports. |

Bold indicates period of performance outcome

NOFO Section: Collaborations

- **Component 1 applicants:**

- Show intention to collaborate with interested and affected groups.
- Provide an MOU, MOA, or letter of support from:
 - The partner health care organization, indicating institutional support.
 - Relevant program investigators, indicating intended collaboration around program implementation and evaluation.

- **Component 2 applicants:**

- Show intention to collaborate with Component 1 recipients.
- Show collaboration with organizations with expertise in quality improvement strategies and tools.

NOFO Section: Target Populations

- **Component 1 applicants:**
 - Health care systems
 - People with epilepsy
 - Community and social service agencies serving people with epilepsy
- **Component 2 applicants:**
 - Component 1 recipients

NOFO Section: Health Disparities

- Applicants should consider the spectrum of people who have epilepsy.
 - Focus on those who are at greatest risk and experience the most significant disparities.
- Refer to CDC's Health Equity Guiding Principles for Inclusive Communication:
 - https://www.cdc.gov/healthcommunication/Health_Equity.html

NOFO Section: Evaluation and Performance Measurement

- Both Components:
 - Provide initial evaluation plan in application.
 - Address CDC-required performance measures listed in NOFO.
 - Final evaluation plan due 6 months after award.
- Component 1:
 - Submit a Data Management Plan:
 - <https://www.cdc.gov/chronicdisease/programs-impact/nofo/index.htm>

NOFO Section: Organizational Capacity

- Review this NOFO section carefully and respond to each criteria listed.
- Current awardees must address the Duplication of Effort section.

NOFO Section: Work Plan

| Period of Performance Outcome: (from Logic Model) | | | | Outcome Measure: (from Performance Measurement) | | | |
|--|-------------------|-------------------------|---------------------------|--|---------------------------------|-------------------------------|------------------------|
| <u>Objective</u> | <u>Activities</u> | <u>Process Measures</u> | <u>Person Responsible</u> | <u>Partners (if applicable)</u> | <u>Baseline (if applicable)</u> | <u>Target (if applicable)</u> | <u>Completion Date</u> |
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| | | | | | | | |

- Detailed work plan for Year 1.
- High-level plan for Years 2 – 5.

CDC Monitoring and Accountability Approach

- CDC substantially involved in cooperative agreements:
 - Grant monitoring
 - Tracking progress
 - Monthly calls
 - Site visits
 - Technical assistance on work plans and evaluations
 - Collaboration support

Budget Information

- Budget Period is 12 months
- Component 1: 1 – 3 awards, up to \$450,000 each
- Component 2: 1 award, up to \$150,000
- Total fiscal year funding: \$1,500,000
- CDC Budget Preparation Guidelines:
 - <https://www.cdc.gov/grants/documents/Budget-Preparation-Guidance.pdf>

Unique Entity Identifier (UEI)

- The Unique Entity ID is a 12-character ID assigned by www.SAM.gov.
- The DUNS number is no longer used.
- The UEI is generated as part of the SAM.gov registration.
- Current SAM.gov registrants have already been assigned a UEI.
- If funds are awarded to an applicant organization that includes sub-recipients, those sub-recipients must provide their UEI numbers before accepting any funds.

System for Award Management (SAM) Registration

- SAM is the primary registrant database for the federal government: www.SAM.gov.
- All applicants must register with SAM and receive a SAM number and UEI.
- SAM number must be maintained until the final financial report is submitted or final payment is received (whichever is later).
- SAM takes **10+ business days to process**.
- Registration must be renewed annually.

Grants.gov Registration

- After SAM registration is complete, register at www.grants.gov.
 - See “Register” link at top right-hand corner of web page.
- Takes up to **5 days to process**.
- **Start this process as early as possible.**

Notifications

- Unsuccessful applicants will receive notification by email.
- Successful applicants will receive a Notice of Award by August 30, 2023.

Questions

- Raise hand using Zoom reaction button.
- Add questions to chat.

Closing Reminders

- Start registration processes now.
- Letter of intent due to epilepsy@cdc.gov by March 21, 2023.
- Applications due via www.grants.gov by April 17, 2023.
- Email epilepsy@cdc.gov with additional questions.
- The call script and the Q&A document will be posted on our website at https://www.cdc.gov/epilepsy/about/nofo/nofo_2.htm.

For More Information

CDC Epilepsy Program

epilepsy@cdc.gov

https://www.cdc.gov/epilepsy/about/nofo/nofo_2.htm

For more information, contact CDC
1-800-CDC-INFO (232-4636)
TTY: 1-888-232-6348 www.cdc.gov

The findings and conclusions in this report are those of the authors and do not necessarily represent the official position of the Centers for Disease Control and Prevention.

