Sample Agenda

# Ambassador Training Agenda

## Time Agenda Item

5 minutes Introductions

5 minutes Overview of the Agenda

10 minutes Roles of the Person-to-Person and Spokesperson Ambassador

30 minutes Ambassador Handbook Walk-Through

10 minutes Overview of the Steps to Ambassador Outreach

10 minutes Break

50 minutes Step 1: Preparing to Be an Ambassador

* Make a plan.
* Prepare and practice your pitch.

10 minutes Break

40 minutes Step 2: Marketing the CDSMP Workshops

* Connect with people.
* Make your pitch stick.

20 minutes Step 3: Connecting with Your Coordinator.

* Check in regularly.
* Celebrate your success.

10 minutes Review

5 minutes Ambassador Training Certificate Award Ceremony