# Sample Evaluation Form 3

**Instructions**: Use this form as a starting point for your development efforts. Customize this form, adding relevant information as appropriate or removing information that does not apply to your situation.

Name of Training: [ENTER NAME OF TRAINING]

Date of Training:[ENTER DATE OF TRAINING]

**Name (optional):** [ENTER name] **Date:** [ENTER DATE]

Thank you for participating in this training. We value and appreciate your insight as we continue to improve the materials for workshop delivery. Please indicate your level of agreement with the following statements.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Evaluation Item | Strongly Disagree | Disagree | Agree | Strongly Agree |
| 1. The presenters were knowledgeable about the training content. | 1 | 2 | 3 | 4 |
| 1. I am more informed about the training topics. | 1 | 2 | 3 | 4 |
| 1. I feel confident that I can effectively integrate the content that I learned in future workshops. | 1 | 2 | 3 | 4 |
| 1. I can now apply effective facilitation skills while delivering a workshop. | 1 | 2 | 3 | 4 |
| 1. I feel confident that I can incorporate trainer/facilitator strategies that will likely result in productive skill-building workshops that engage participants and motivate them to take action. | 1 | 2 | 3 | 4 |
| 1. This workshop has equipped me with the materials, resources, and content I need to conduct my next workshop effectively. | 1 | 2 | 3 | 4 |

1. Which part of the workshop was the most helpful to you? Please describe why.
2. How would you improve the content, organization, facilitation, or any other aspect of the workshop?