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## **Health Services District Questionnaire**

**School Health Policies and Practices Study 2012  
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## **Health Services District Questionnaire**

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## Special Instructions

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THIS QUESTIONNAIRE WILL BE ADMINISTERED USING WEB-BASED INTERVIEW TECHNOLOGY. AS THE RESPONDENT TYPES RESPONSES TO THE QUESTIONS INTO THE COMPUTER, THE INTERVIEW PROGRAM WILL 1) DISPLAY THE CORRECT TENSE OF VERBS, 2) PROVIDE ALTERNATE ANSWERS TO QUESTIONS (E.G., NOT APPLICABLE, "I DON'T KNOW"), 3) NAVIGATE COMPLEX SKIP PATTERNS, AND 4) PERFORM OTHER USEFUL FUNCTIONS. COMMENTS APPEARING IN THE MARGIN REPRESENT ADDITIONAL CLARIFICATION ON THE QUESTION OR THE SPECIFIC TERMINOLOGY USED. THIS TEXT WILL APPEAR ON-SCREEN UNDER THE MAIN QUESTION TEXT. THE PROGRAMMING SPECIFICATIONS FOR THE INTERVIEW ARE NOT INCLUDED IN THIS PRINTED VERSION OF THE QUESTIONNAIRE.

1. This questionnaire focuses on your district's policies and practices regarding health services.
2. For the purposes of this questionnaire, "policy" means any law, rule, regulation, administrative order, or similar kind of mandate issued by the local school board or other local agency with authority over schools in your district. SHPPS is most interested in what is **required** by the district, not what is recommended or contained in non-binding guidance documents, unless the question specifically asks about recommendations.
3. For the purposes of this questionnaire, "adopted a policy" means either that the district has its own policy or that the district follows a policy established at the state level, including any law, rule, regulation, administrative order, or similar kind of mandate.
4. If a district policy is worded in such a way that it requires schools to develop and adopt their own policies on a given topic, for the purposes of this questionnaire please consider it the same as a district-wide requirement.
5. Districts may sometimes grant policy exceptions or waivers, but please answer each question based on what is considered the general policy and standard practice in your district.
6. Please do not consider school practices or policies when answering the questions. This information is gathered during data collection from schools across the country.
7. For the purposes of this questionnaire, "elementary school" refers to a school that contains any of grades K–5. "Middle school" refers to a school that contains any of grades 6–8. Some jurisdictions may refer to these schools as "junior high schools." "High school" refers to a school that contains any of grades 10–12. Some jurisdictions may refer to these schools as "senior high schools."

## Student Health Records

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The first question asks about information that might be found in student records.

1. Has your district adopted a policy stating that schools will obtain and keep the following information in any type of student record?

	Yes	No
a. A physical health history .....	1	2
b. An emotional or mental health history .....	1	2
c. Tuberculosis screening results .....	1	2
d. Other screening records, such as vision or hearing.....	1	2
e. Medication needs .....	1	2
f. Dietary needs or restrictions .....	1	2
g. Severe food or other allergies .....	1	2
h. Physical activity restrictions .....	1	2
i. Asthma action plans .....	1	2
j. Emergency contact information.....	1	2
k. An authorization for emergency treatment .....	1	2
l. Insurance coverage information.....	1	2
m. Student weight status, such as body mass index (BMI).....	1	2
n. Reasons for student absences .....	1	2

**Comment [Help1]:** A physical health history is a cumulative record of the student's physical health which could include physical exams or sports physicals.

**Comment [Help2]:** An emotional or mental health history is a cumulative record of the student's emotional or mental health which could include documentation of mental health diagnoses, counseling, or medications.

**Required Immunizations**

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The next questions ask about your district’s policies regarding student immunizations.

2. Has your district adopted a policy stating that students must receive an influenza vaccine annually?
- Yes .....1
- No.....2

IF DISTRICT DOES NOT CONTAIN ELEMENTARY SCHOOLS, SKIP TO THE INSTRUCTIONS BEFORE Q5.

3. Has your district adopted a policy stating that students entering kindergarten or first grade will have...
- |                                              | Yes | No |
|----------------------------------------------|-----|----|
| a. A second measles vaccine?.....            | 1   | 2  |
| b. A polio vaccine? .....                    | 1   | 2  |
| c. A pertussis vaccine?.....                 | 1   | 2  |
| d. A tetanus vaccine? .....                  | 1   | 2  |
| e. A hepatitis A vaccine? .....              | 1   | 2  |
| f. A hepatitis B vaccine? .....              | 1   | 2  |
| g. A chicken pox or varicella vaccine? ..... | 1   | 2  |

Required Immunizations

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4. Which of the following statements best describes your district’s policies related to whether students are excluded from attending classes if they have not received the required immunizations for entry into kindergarten or first grade? Please do not include students who are exempt from immunization requirements for medical or religious reasons or personal beliefs.

Students who have not received the required immunizations for entry into kindergarten or first grade are immediately excluded from attending classes .....1

Students who have not received the required immunizations for entry into kindergarten or first grade are allowed to attend classes for a specified number of days and then excluded.....2

This district does not have a policy that excludes students from attending classes if they have not received the required immunizations for entry into kindergarten or first grade .....3

IF DISTRICT DOES NOT CONTAIN MIDDLE SCHOOLS, SKIP TO THE INSTRUCTIONS BEFORE Q7.

5. Has your district adopted a policy stating that students entering middle school will have...

	Yes	No
a. A second measles vaccine?.....1 .....	2	2
b. A hepatitis A vaccine? .....	1	2
c. A hepatitis B vaccine? .....	1	2
d. A chicken pox or varicella vaccine? .....	1	2
e. A tetanus-diphtheria-pertussis (Tdap) vaccine?.....1 .....	2	2
f. A meningococcal conjugate vaccine?.....1 .....	2	2
g. A human papillomavirus (HPV) vaccine? (Girls only) .....	1	2

Required Immunizations

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6. Which of the following statements best describes your district’s policies related to whether students are excluded from attending classes if they have not received the required immunizations for entry into middle school? Please do not include students who are exempt from immunization requirements for medical or religious reasons or personal beliefs.

Students who have not received the required immunizations for entry into middle school are immediately excluded from attending classes .....1

Students who have not received the required immunizations for entry into middle school are allowed to attend classes for a specified number of days and then excluded .....2

This district does not have a policy that excludes students from attending classes if they have not received the required immunizations for entry into middle school.....3

IF DISTRICT DOES NOT CONTAIN HIGH SCHOOLS, SKIP TO Q9.

7. Has your district adopted a policy stating that students entering high school will have...

	Yes	No
a. A second measles vaccine?.....1 .....	2	2
b. A hepatitis A vaccine? .....	1	2
c. A hepatitis B vaccine? .....	1	2
d. A chicken pox or varicella vaccine? .....	1	2
e. A tetanus-diphtheria-pertussis (Tdap) vaccine?.....1 .....	2	2
f. A meningococcal conjugate vaccine?.....1 .....	2	2
g. A human papillomavirus (HPV) vaccine? (Girls only) .....	1	2

## Required Immunizations

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8. Which of the following statements best describes your district’s policies related to whether students are excluded from attending classes if they have not received the required immunizations for entry into high school? Please do not include students who are exempt from immunization requirements for medical or religious reasons or personal beliefs.

Students who have not received the required immunizations for entry into high school are immediately excluded from attending classes .....1

Students who have not received the required immunizations for entry into high school are allowed to attend classes for a specified number of days and then excluded .....2

This district does not have a policy that excludes students from attending classes if they have not received the required immunizations for entry into high school.....3

9. Does your district allow students to be exempted from required immunizations for...

	<b>Yes</b>	<b>No</b>
a. Medical reasons?.....1	1	2
b. Religious reasons? .....1	1	2
c. Personal beliefs? .....1	1	2



## **Tuberculosis Screening and Testing**

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IF DISTRICT DOES NOT CONTAIN ELEMENTARY SCHOOLS, SKIP TO Q12.

The next questions ask about tuberculosis (TB) screening and TB testing for students prior to entry into kindergarten or first grade. For the purposes of these questions, “**screening**” means the identification of students meeting certain risk criteria, for example those born or recently living in other countries. Students meeting these criteria would then be referred for TB testing or required to provide evidence of medical clearance. TB “**testing**” refers to giving a clinical test for TB, such as a skin test.

We will first be asking about TB screening. Do **not** consider TB testing when answering this question.

10. Which of the following statements **best** describes your district’s policies for tuberculosis (TB) **screening** of students prior to entry into kindergarten or first grade?

TB screening is required prior to school entry for all students .....1

TB screening is required prior to school entry for certain students, such as those transferring into the school .....2

TB screening is not required prior to school entry for any students.....3

The next question asks about your district’s requirements for tuberculosis (TB) **testing** for students. For the purposes of this question, “testing” refers to a clinical test for TB, such as a skin test.

11. Which of the following three statements **best** describes your district’s policies for tuberculosis (TB) **testing** of students prior to entry into kindergarten or first grade?

TB testing is required prior to school entry based on the results of TB screening .....1

TB testing is required prior to school entry for all students.....2

TB testing is required prior to school entry for certain students, such as those transferring into the school .....3

TB testing is not required prior to school entry for any students.....4

Tuberculosis Screening and Testing

12. Which of the following three statements best describes your district’s requirements for periodic TB testing after school entry? Please do not include TB testing that might be done after exposure to TB at school or a school-sponsored event. For the purposes of this question, “periodic” means that the test is repeated at regular intervals (e.g., annually) or at a specific time (e.g., at the beginning of 5th grade).

- The district requires periodic TB testing for all students.....1
- The district requires periodic TB testing only for students previously identified through screening.....2
- The district does not require periodic TB testing for any students.....3

IF Q11 IS 4 OR SKIPPED APPROPRIATELY AND Q12 IS 3, SKIP TO THE INTRODUCTION TO Q15.

IF Q12 IS 3, SKIP TO Q14.

13. Which of the following three statements best describes your district’s requirements for how often (these) students are tested? Again, please do not include TB testing that might be done after exposure to TB at school or a school-sponsored event.

- (These) students are tested in one particular grade .....1
- (These) students are tested in more than one grade, but not every year.....2
- (These) students are tested every year .....3

14. Which method does your district accept as evidence of a negative TB test?

- PPD skin test done by Mantoux method.....1
- Skin test not otherwise specified .....2
- Chest x-ray .....3
- Blood test (i.e., interferon-gamma release assays).....4
- More than one testing method is acceptable.....5

## Procedures for Student Medications

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The next questions ask about your district’s policies regarding who may administer medications to students at school.

15. Has your district adopted a policy stating that some students may **carry and self-administer**...

	Yes	No
a. A prescription quick-relief inhaler? .....	1	2
b. An epinephrine auto-injector, such as an EpiPen®? .....	1	2
c. Insulin or other injected medications? .....	1	2
d. Any other prescribed medications? .....	1	2
e. Any <b>over-the-counter medications</b> ? .....	1	2

**Comment [Help3]:** For the purposes of this question, “carry and self-administer” means students keep their medications with them and self-administer the medications. Please do not include students going to an adult at the school to obtain their medications before self-administering.

16. Has your district adopted a policy related to who may administer...

	Yes	No
a. <b>Prescription</b> medications to a student at school? .....	1	2
b. <b>Over-the-counter</b> medications to a student at school? .....	1	2

**Comment [Help4]:** Over-the-counter medications are, for example, non-prescription cough syrup or decongestants.

17. Has your district adopted a policy stating that when someone who is not a licensed healthcare professional administers **prescription** medications to students, they must be...

	Yes	No
a. Licensed or certified to administer medications? .....	1	2
b. Trained to administer medications? .....	1	2

18. Has your district adopted a policy stating that when someone who is not a licensed healthcare professional administers **over-the-counter** medications to students, they must be...

	Yes	No
a. Licensed or certified to administer medications? .....	1	2
b. Trained to administer medications? .....	1	2

Procedures for Student Medications

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19. Has your district adopted a policy stating that schools will have written instructions from the physician or prescriber before school nurses, teachers, or any other school staff may administer **prescription** medications to a student?
- Yes ..... 1
- No.....2
- No school staff may administer prescription medications .....3
20. Has your district adopted a policy stating that schools will have written instructions from the physician or prescriber before school nurses, teachers, or any other school staff may administer **over-the-counter** medications to a student?
- Yes ..... 1
- No.....2
- No school staff may administer over-the-counter medications .....3
21. Has your district adopted a policy stating that schools will have a written request from the parent or guardian before school nurses, teachers, or any other school staff may administer **prescription** medications to a student?
- Yes ..... 1
- No.....2
- No school staff may administer prescription medications .....3
22. Has your district adopted a policy stating that schools will have a written request from the parent or guardian before school nurses, teachers, or any other school staff may administer **over-the-counter** medications to a student?
- Yes ..... 1
- No.....2
- No school staff may administer over-the-counter medications .....3

Procedures for Student Medications

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23. Has your district adopted a policy stating that schools will have written information on possible side-effects before school nurses, teachers, or any other school staff may administer **prescription** medications to a student?
- Yes ..... 1
- No.....2
- No school staff may administer prescription medications .....3
- 
24. Has your district adopted a policy stating that schools will have written information on possible side-effects before school nurses, teachers, or any other school staff may administer **over-the-counter** medications to a student?
- Yes ..... 1
- No.....2
- No school staff may administer over-the-counter medications .....3

**Funding/Medicaid**

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The next question asks about funding for standard health services in your district. For the purposes of this question, “standard” means services offered to all students in your district.

25. In your district, how are standard health services for students funded?

MARK ALL THAT APPLY

- School district budget .....1
- Medicaid .....2
- State Children’s Health Insurance Program (SCHIP) .....3
- Private insurance.....4
- Public grants .....5
- Private grants .....6
- Other .....7

The next question asks about schools in your district that serve as Medicaid providers by providing standard health services to students.

26. In your district, do any schools serve as Medicaid providers by providing **standard** health services to students?

- Yes .....1
- No.....2

**Comment [Help5]:** For the purposes of this question, “standard” means services offered to all students in your district.

## Collaboration and Promotion

The next questions ask about collaboration on health services activities with other district-level staff and outside organizations.

27. During the past 12 months, have district-level health services staff worked on school health services activities with district-level...

	Yes	No	No district-level staff in this area
a. Health education staff? .....	1	2	3
b. Physical education staff? .....	1	2	3
c. Nutrition or food service staff? .....	1	2	3
d. Mental health or social services staff? .....	1	2	3
e. School-based health center staff? .....	1	2	3

**Comment [Help6]:** “Worked on school health services activities with” means collaborated with on school health services activities or worked with to coordinate school health services activities.

28. During the past 12 months, have district-level health services staff worked on school health services activities with staff or members from...

	Yes	No
a. A health organization, such as the American Heart Association or the American Red Cross? .....	1	2
b. A local health department? .....	1	2
c. A local mental health or social services agency? .....	1	2
d. A local juvenile justice department? .....	1	2
e. A local college or university? .....	1	2
f. A local business? .....	1	2
g. A local child welfare agency? .....	1	2
h. A local hospital? .....	1	2
i. A local service club, such as the Rotary Club? .....	1	2
j. A community healthcare provider? .....	1	2

**Comment [Help7]:** “Worked on school health services activities with” means collaborated with on school health services activities or worked with to coordinate school health services activities.

29. During the past 12 months, has anyone from your district provided families of all students with information on school health services?

Yes .....	1
No .....	2

**Evaluation**

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The next question asks about different aspects of your district’s school health services program that might have been evaluated during the past two years.

30. During the past two years, has your district **evaluated**...
- |                                                                                        | Yes    | No     | N/A    |
|----------------------------------------------------------------------------------------|--------|--------|--------|
| a. School health services programs? .....                                              | 1..... | 2..... |        |
| b. School health services policies?.....                                               | 1..... | 2..... | 3..... |
| c. Professional development or in-service<br>programs for health services staff? ..... | 1..... | 2..... | 3..... |
| d. Student use of school health services? .....                                        | 1..... | 2..... |        |
| e. Student or family satisfaction with<br>school health services?.....                 | 1..... | 2..... |        |

**Comment [Help8]:** Such an evaluation might include the extent to which these services meet the needs of students and their families.



## Injury and Illness Reports

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The next question asks about your district’s policy regarding students who are seriously injured on school property. For the purposes of this question, “seriously injured” means an injury requiring emergency medical services (EMS) response or immediate care by a physician or other healthcare professional.

**Comment [Help9]:** Healthcare professionals are any nurse, physician’s assistant, EMT staff or other staff certified to perform health-related services.

31. Has your district adopted a policy stating that schools will complete a report after a student is seriously injured on school property?

Yes .....1  
 No.....2 →SKIP TO THE INTRODUCTION TO Q34

32. Has your district adopted a policy stating that the following information will be recorded on student injury reports?

	Yes	No
a. Location where injury occurred, such as a playground, field, hallway, or stairway.....	1	2
b. Activity during which injury occurred, such as baseball, sitting, or throwing.....	1	2
c. Nature of injury, such as bruise or burn.....	1	2
d. School staff who were present when the injury occurred.....	1	2
e. Cause of injury, such as a fall, equipment, or another student.....	1	2
f. Response of school staff to the injury, such as an EMS call or treatment provided by school staff.....	1	2
g. Immediate outcome of injury, such as hospitalization or school days missed by student.....	1	2

33. Has your district adopted a policy stating that schools will submit student injury report data to the school district or local health department?

Yes .....1  
 No.....2

## Injury and Illness Reports

The next question asks about your district’s policy regarding students who experience a serious illness at school. For the purposes of this question, “serious illness” means one requiring EMS response, or immediate care by a physician or other healthcare professional.

**Comment [Help10]:** Healthcare professionals are any nurse, physician’s assistant, EMT staff or other staff certified to perform health-related services.

34. Has your district adopted a policy stating that schools will complete a report when a student experiences a serious illness at school?
- Yes ..... 1
- No.....2

35. Has your district adopted a policy stating that schools will report notifiable diseases among students to the state or local health department?
- Yes ..... 1
- No.....2

**Comment [Help11]:** Notifiable diseases are, for example, measles or meningitis.

The next questions ask about other reporting requirements your district might have.

36. Are schools in your district required to submit information on student weight status, such as body mass index (BMI), to the state, school district, or local health department?
- Yes ..... 1
- No.....2
37. Does your district or local health department have real-time access to student attendance or absenteeism information for all schools in the district?
- Yes ..... 1 →SKIP TO Q39
- No.....2

Injury and Illness Reports

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38. How often are schools in your district required to submit information on student attendance or absenteeism to the school district or local health department?
- Daily.....1
  - Weekly.....2
  - Monthly.....3
  - Quarterly.....4
  - Annually.....5
  - Only on designated days during the school year.....6
  - Other time frame.....7
  - Schools are not required to submit information on student attendance or absenteeism.....8 →SKIP TO Q40
39. Are schools in your district required to submit information to the school district or local health department on the reasons for student absences?
- Yes.....1
  - No.....2
40. Does your district recommend that schools use a specified electronic system for reporting student attendance or absenteeism information?
- Yes.....1
  - No.....2
41. Are schools in your district required to close or dismiss all students when the percentage of absent students or staff reaches a specified level?
- Yes.....1
  - No.....2

## Standard Precautions

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The next question asks about your district's policy regarding the availability of supplies for the application of standard precautions.

42. Has your district adopted a policy stating that supplies for applying standard or universal precautions, including disposable gloves and bandages, will be available...

	Yes	No
a. In all classrooms?.....	1	2
b. In the gymnasium, on playgrounds, or on playing fields?.....	1	2
c. In the cafeteria?.....	1	2
d. On school buses or in other vehicles used to transport students?.....	1	2

## Screening

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The next questions are about district policies on student health screenings. For the purposes of these questions, “student health screenings” means screenings conducted for most students in the school or in certain grades at the school. Please do not include screenings conducted for special populations of students, for example screenings conducted only for special education students.

43. Has your district adopted a policy stating that schools will screen students for **hearing** problems?  
Yes .....1  
No.....2 →SKIP TO Q45
- 44a. Has your district adopted a policy stating that a student’s **parents or guardians** will be notified when the student’s hearing screening indicates a potential problem?  
Yes .....1  
No.....2
- 44b. Has your district adopted a policy stating that a student’s **teacher** will be notified when the student’s hearing screening indicates a potential problem?  
Yes .....1  
No.....2
- 44c. Has your district adopted a policy stating that schools must provide referrals to community healthcare providers when the student’s hearing screening indicates a potential problem?  
Yes .....1  
No.....2
45. Has your district adopted a policy stating that schools will screen students for **vision** problems?  
Yes .....1  
No.....2 →SKIP TO Q47

Screening

46a. Has your district adopted a policy stating that a student’s **parents or guardians** will be notified when the student’s vision screening indicates a potential problem?

Yes .....1

No.....2

46b. Has your district adopted a policy stating that a student’s **teacher** will be notified when the student’s vision screening indicates a potential problem?

Yes .....1

No.....2

46c. Has your district adopted a policy stating that schools must provide referrals to community healthcare providers when the student’s vision screening indicates a potential problem?

Yes .....1

No.....2

47. Has your district adopted a policy stating that schools will screen students for **oral health** problems?

Yes .....1

No.....2 →SKIP TO Q49

48a. Has your district adopted a policy stating that a student’s **parents or guardians** will be notified when the student’s oral health screening indicates a potential problem?

Yes .....1

No.....2

48b. Has your district adopted a policy stating that a student’s **teacher** will be notified when the student’s oral health screening indicates a potential problem?

Yes .....1

No.....2

48c. Has your district adopted a policy stating that schools must provide referrals to community healthcare providers when the student’s oral health screening indicates a potential problem?

Yes .....1

No.....2

Screening

49. Has your district adopted a policy stating that schools will screen students for **weight status using body mass index (BMI)**?  
Yes .....1  
No.....2 →SKIP TO Q52
50. Has your district adopted a policy stating that a student’s **parents or guardians** will be notified when the student’s weight status screening indicates a potential problem?  
Yes .....1  
No.....2
51. Has your district adopted a policy stating that schools must provide referrals to community healthcare providers when the student’s weight status screening indicates a potential problem?  
Yes .....1  
No.....2
52. Has your district adopted a policy stating that schools will screen students for **mental health problems**?  
Yes .....1  
No.....2 →SKIP TO THE INTRODUCTION TO Q54
- 53a. Has your district adopted a policy stating that a student’s **parents or guardians** will be notified when the student’s mental health screening indicates a potential problem?  
Yes .....1  
No.....2
- 53b. Has your district adopted a policy stating that a student’s **teacher** will be notified when the student’s mental health screening indicates a potential problem?  
Yes .....1  
No.....2
- 53c. Has your district adopted a policy stating that schools must provide referrals to community healthcare providers when the student’s mental health screening indicates a potential problem?  
Yes .....1  
No.....2

## Provision of Other Services

The next questions ask about services that may be provided to students.

54. Has your district adopted a policy stating that schools will provide each of the following services to students?

	Yes	No
a. First aid .....	1	2
b. Cardiopulmonary resuscitation (CPR).....	1	2
c. Administration of medications.....	1	2
d. Seasonal influenza vaccine .....	1	2
e. Immunizations other than seasonal influenza .....	1	2
f. Identification or school-based management of acute illnesses .....	1	2
g. Identification or school-based management of chronic health conditions, such as asthma or diabetes.....	1	2
h. Tracking of students with chronic health conditions .....	1	2
i. Case management for students with chronic health conditions, such as asthma or diabetes .....	1	2
j. Case management for students with disabilities .....	1	2
k. Administration of sports physicals.....	1	2
l. Identification of or referrals for oral health problems .....	1	2
m. Administration of topical fluorides, such as mouthrinses, varnish, or supplements .....	1	2
n. Application of dental sealants.....	1	2

**Comment [Help12]:** For the purposes of this question, "tracking" means keeping track of such things as symptoms at school, non-participation in physical education or activities, and absences due to chronic conditions.

**Comment [Help13]:** For the purposes of this question, "case management" means wide-ranging assistance such as helping the student access needed services, providing counseling and anticipatory guidance, briefing the student's family members about necessary care, and helping the student learn and implement self-management of his or her condition or disability.

**Comment [Help14]:** For the purposes of this question, "case management" means wide-ranging assistance such as helping the student access needed services, providing counseling and anticipatory guidance, briefing the student's family members about necessary care, and helping the student learn and implement self-management of his or her condition or disability.

ANSWER Q540–Q IF DISTRICT CONTAINS MIDDLE OR HIGH SCHOOLS. OTHERWISE SKIP TO THE INTRODUCTION TO Q56.

o. Prenatal care referrals .....	1	2
p. Identification, treatment of, or referral for sexually transmitted diseases (STDs) .....	1	2
q. Contraceptives.....	1	2

55. Has your district adopted a policy stating that middle or high schools will make condoms available to students?

Yes .....	1
No.....	2

**Comment [Help15]:** For the purposes of this question, "make condoms available" means in any way, including direct involvement of school staff or students simply taking them from a jar.



Provision of Other Services

The next questions ask about health services that might be provided in one-on-one or small group sessions by any school staff, but not as part of classroom instruction.

56. Has your district adopted a policy stating that schools will provide...

	Yes	No
a. Nutrition and dietary behavior counseling? .....	1	2
b. Physical activity and fitness counseling?.....	1	2
c. Pregnancy prevention?.....	1	2
d. HIV prevention?.....	1	2
e. STD prevention? .....	1	2
f. Suicide prevention?.....	1	2
g. Tobacco use prevention?.....	1	2
h. Alcohol or other drug use prevention?.....	1	2
i. Violence prevention, for example bullying, fighting, or dating violence prevention? .....	1	2
j. Injury prevention and safety counseling? .....	1	2

**Comment [Help16]:** HIV is human immunodeficiency virus.

**Comment [Help17]:** STD is sexually transmitted disease.

57. Has your district adopted a policy stating that schools will provide...

	Yes	No
a. Instruction on self-management of chronic health conditions, such as asthma or diabetes?.....	1	2
b. Referrals for chronic health conditions, such as asthma or diabetes? .....	1	2
c. Tobacco use cessation? .....	1	2
d. Alcohol or other drug use treatment?.....	1	2
e. Counseling after a natural disaster or other emergency or crisis situation? .....	1	2
f. Crisis intervention for personal problems? .....	1	2
g. Identification of emotional or behavioral disorders, such as anxiety, depression, or ADHD? .....	1	2
h. Counseling for emotional or behavioral disorders, such as anxiety, depression, or ADHD? .....	1	2
i. Stress management?.....	1	2
j. Weight management?.....	1	2
k. Identification of or referral for eating disorders?.....	1	2

**Comment [Help18]:** For the purposes of this question, "crisis intervention for personal problems" means situations such as the death of a loved one or the loss of a home due to fire.

**Comment [Help19]:** ADHD is attention-deficit/hyperactivity disorder.

**Comment [Help20]:** ADHD is attention-deficit/hyperactivity disorder.

Provision of Other Services

(Q57 continued)

	Yes	No	
l. HIV counseling, testing, and referral? .....	1	2	<b>Comment [Help21]:</b> HIV is human immunodeficiency virus.
m. Identification of or referral for physical, sexual, or emotional abuse?.....	1	2	
n. Identification of or referral for students with family problems, such as parental divorce, substance abuse, or violence? .....	1	2	
o. Referrals for after-school programs for students, such as supervised recreation?.....	1	2	
p. Referrals for child care for teen mothers?.....	1	2	
q. Services specifically for gay, lesbian, or bisexual students?.....	1	2	
r. Assistance with enrolling in WIC, or accessing food stamps or food banks? .....	1	2	<b>Comment [Help22]:</b> WIC is the Women, Infants, and Children’s Supplemental Nutrition Program.
s. Assistance with securing temporary or permanent housing?.....	1	2	
t. Assistance with enrolling in Medicaid or SCHIP? .....	1	2	<b>Comment [Help23]:</b> SCHIP is the State Children’s Health Insurance Program.
u. Assistance with accessing benefits for students with disabilities? .....	1	2	
v. Job readiness skills programs?.....	1	2	
58. Has your district adopted a policy stating that school nurses will participate in the development of Individualized Education Programs (IEPs) when indicated?			
Yes .....	1		<b>Comment [Help24]:</b> An IEP is a document written by school administrators, teachers, and parents which identifies annual goals, strategies, or services provided for a student with special education needs.
No.....		2	
59. Has your district adopted a policy stating that school nurses will participate in the development of Individualized Health Plans (IHPs)?			
Yes .....	1		<b>Comment [Help25]:</b> An IHP is a document identifying a student’s health problems, diagnoses, goals, the interventions provided, and evaluation criteria.
No.....		2	
60. Has your district adopted a policy stating that school nurses will participate in the development of 504 plans, when indicated?			
Yes .....	1		<b>Comment [Help26]:</b> A 504 plan is a document that describes a program of instructional services to assist students with special needs who are in a regular education setting.
No.....		2	

Provision of Other Services

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61. Has your district adopted a policy stating that health services staff will follow  
“Do Not Resuscitate” (DNR) orders?

Yes .....1

No.....2

## Staffing Characteristics

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The next questions ask about your district's education requirements for **newly hired** health services staff.

62. Based on policies adopted by your district, what is the minimum level of education required for a **newly hired** school nurse?
- Associate's degree in nursing .....1
- Undergraduate degree in nursing .....2
- Graduate degree in nursing .....3
- Other (Specify) .....4
- Specific education requirements are not described .....5
63. Based on policies adopted by your district, will a **newly hired** school nurse have a...
- |                                                          | Yes | No |
|----------------------------------------------------------|-----|----|
| a. Licensed Practical Nurse's (LPN) license?.....1 ..... | 2   |    |
| b. Registered Nurse's (RN) license?.....1 .....          | 2   |    |
64. Based on policies adopted by your district, will a **newly hired** school nurse have...
- |                                                                                                                 | Yes | No | N/A |
|-----------------------------------------------------------------------------------------------------------------|-----|----|-----|
| a. A national school nurse certification from the National Board for Certification of School Nurses?.....1..... | 2   |    |     |
| b. A state school nurse certification?.....1.....                                                               | 2   | 3  |     |
65. Has your district adopted a policy stating that school nurses are required to earn continuing education credits on **health services topics**?
- Yes .....1
- No.....2

Staffing Characteristics

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The next questions ask about your district’s policies for staffing schools with health services staff.

66. Has your district adopted a policy specifying a maximum student-to-school nurse ratio?

Yes .....1

No.....2

67. Has your district adopted a policy stating that **each school** will have a specified ratio of school nurses to students?

Yes .....1

No.....2

68. Has your district adopted a policy stating that **each school** will have someone to oversee or coordinate health services at the school?

Yes .....1

No.....2

## Professional Development

The next questions ask about professional development that may have been offered to school nurses during the past two years. This might include workshops, conferences, continuing education, graduate courses, or any other kind of in-service.

69. During the past two years, has your district provided funding for or offered professional development to school nurses on...

	Yes	No
a. First aid?.....	1	2
b. CPR or use of AED equipment?.....	1	2
c. Administration of medications?.....	1	2
d. Seasonal influenza vaccine? .....	1	2
e. Immunizations other than seasonal influenza? .....	1	2
f. Identification or school-based management of acute illnesses? .....	1	2
g. Identification or school-based management of chronic health conditions, such as asthma or diabetes?.....	1	2
h. Tracking students with chronic health conditions?.....	1	2
i. Case management for students with chronic health conditions, such as asthma or diabetes?.....	1	2
j. Case management for students with disabilities? .....	1	2
k. Sports physicals?.....	1	2
l. Oral health problems? .....	1	2
m. Administration of topical fluorides, such as mouthrinses, varnish, or supplements?.....	1	2
n. Dental sealants? .....	1	2
o. Prenatal care?.....	1	2
p. Identification, treatment of, or referral for STDs?.....	1	2
q. Contraceptives?.....	1	2
r. Infectious disease prevention, for example hand hygiene or food safety? .....	1	2

**Comment [Help27]:** CPR is cardiopulmonary resuscitation.

**Comment [Help28]:** AED is automated external defibrillator.

**Comment [Help29]:** For the purposes of this question, "tracking" means keeping track of such things as symptoms at school, non-participation in physical education or activities, and absences due to chronic conditions.

**Comment [Help30]:** For the purposes of this question, "case management" means wide-ranging assistance such as helping the student access needed services, providing counseling and anticipatory guidance, briefing the student's family members about necessary care, and helping the student learn and implement self-management of his or her condition or disability.

**Comment [Help31]:** For the purposes of this question, "case management" means wide-ranging assistance such as helping the student access needed services, providing counseling and anticipatory guidance, briefing the student's family members about necessary care, and helping the student learn and implement self-management of his or her condition or disability.

**Comment [Help32]:** STD is sexually transmitted disease.

Professional Development

70. During the past two years, has your district provided funding for or offered professional development to school nurses on...

	Yes	No
a. Nutrition and dietary behavior counseling? .....	1	2
b. Physical activity and fitness counseling?.....	1	2
c. Pregnancy prevention? .....	1	2
d. HIV prevention?.....	1	2
e. STD prevention?.....	1	2
f. Suicide prevention?.....	1	2
g. Tobacco use prevention?.....	1	2
h. Alcohol or other drug use prevention?.....	1	2
i. Violence prevention, for example bullying, fighting, or dating violence prevention? .....	1	2
j. Injury prevention and safety counseling? .....	1	2

**Comment [Help33]:** HIV is human immunodeficiency virus.

**Comment [Help34]:** STD is sexually transmitted disease.

71. During the past two years, has your district provided funding for or offered professional development to school nurses on...

	Yes	No
a. Teaching self-management of chronic health conditions, such as asthma or diabetes? .....	1	2
b. Referrals for chronic health conditions, such as asthma or diabetes?.....	1	2
c. Tobacco use cessation? .....	1	2
d. Alcohol or other drug use treatment?.....	1	2
e. Counseling after a natural disaster or other emergency or crisis situation? .....	1	2
f. Crisis intervention for personal problems?.....	1	2
g. Emergency preparedness?.....	1	2
h. Identification of emotional or behavioral disorders, such as anxiety, depression, or ADHD? .....	1	2
i. Counseling for emotional or behavioral disorders, such as anxiety, depression, or ADHD? .....	1	2
j. Stress management?.....	1	2
k. Weight management?.....	1	2
l. Identification of or referral for eating disorders?.....	1	2

**Comment [Help35]:** For the purposes of this question, "crisis intervention for personal problems" means situations such as the death of a loved one or the loss of a home due to fire.

**Comment [Help36]:** For the purposes of this question, "emergency preparedness" means how to be ready for a natural disaster or other crisis situation.

**Comment [Help37]:** ADHD is attention-deficit/hyperactivity disorder.

**Comment [Help38]:** ADHD is attention-deficit/hyperactivity disorder.

Professional Development

(Q71 continued)

	Yes	No
m. HIV counseling, testing, and referral? .....	1	2
n. Identification of or referral for physical, sexual, or emotional abuse?.....	1	2
o. Identification of or referral for students with family problems, such as parental divorce, substance abuse, or violence? .....	1	2
p. After-school programs for students, such as supervised recreation?.....	1	2
q. Child care options for teen mothers? .....	1	2
r. Services specifically for gay, lesbian, or bisexual students?.....	1	2
s. Enrolling in WIC or accessing food stamps or food banks? .....	1	2
t. Securing temporary or permanent housing? .....	1	2
u. Enrolling in Medicaid or SCHIP?.....	1	2
v. Accessing benefits for students with disabilities? .....	1	2
w. Job readiness skills programs?.....	1	2
x. Infectious disease outbreak detection and response?.....	1	2
y. Federal laws that protect the privacy of student health information, for example HIPAA or FERPA? .....	1	2
z. Accurately measuring student height and weight? .....	1	2
aa. Calculating student weight status using body mass index (BMI)?.....	1	2

**Comment [Help39]:** HIV is human immunodeficiency virus.

**Comment [Help40]:** WIC is the Women, Infants, and Children’s Supplemental Nutrition Program.

**Comment [Help41]:** SCHIP is the State Children’s Health Insurance Program.

**Comment [Help42]:** HIPAA is the Health Insurance Portability and Accountability Act.

**Comment [Help43]:** FERPA is The Family Educational Rights and Privacy Act.

The next question asks about organizations in your district that might employ school nurses.

72. In your district, are school nurses employed by...

	Yes	No
a. The school district?.....	1	2
b. Schools?.....	1	2
c. Local health departments? .....	1	2
d. Some other organization or agency?.....	1	2



## Professional Development

The next question asks about your district’s policy regarding school **health aide** supervision requirements. For the purposes of this question, “supervision” means training and monitoring.

73. Has your district adopted a policy stating that school **health aides** will work under the supervision of a Registered Nurse (RN) at all times?

Yes .....1

No.....2

School health aides are not employed by the district .....3

**Comment [Help44]:** Health aides are persons trained to provide health services who may be volunteers or paid aides.

The next questions ask about training for teachers, administrators, and school staff other than school nurses.

74. During the past two years, has your district provided funding for or offered training to any teachers, administrators, and school staff other than school nurses on...

	Yes	No
a. <b>CPR</b> or use of <b>AED</b> equipment? .....	1	2
b. <b>HIV</b> infection or <b>AIDS</b> ?.....	1	2
c. Severe food or other allergies? .....	1	2
d. Chronic health conditions, such as asthma or diabetes, including chronic disease management, recognizing and responding to severe symptoms, or reducing triggers?.....	1	2
e. Infectious disease prevention, such as hand hygiene or food safety?.....	1	2

**Comment [Help45]:** CPR is cardiopulmonary resuscitation.

**Comment [Help46]:** AED is automated external defibrillator.

**Comment [Help47]:** HIV is human immunodeficiency virus.

**Comment [Help48]:** AIDS is acquired immunodeficiency syndrome.

## School-Based Health Center Services

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The following questions ask about health services offered at **school-based health centers**—that is, health centers on school property where enrolled students can receive primary care, including diagnostic and treatment services. These services are usually provided by a nurse practitioner or physician’s assistant. Some school-based health centers offer mental health and social services, which are usually provided by a psychologist, social worker, or other mental health or social services professional. In answering these questions, please do not include traveling or mobile health centers.

75. Currently, how many school-based health centers offer health services to students in your district?  
\_\_\_\_\_ School-based health centers
76. Currently, how many school-based health centers offer mental health and social services to students in your district?  
\_\_\_\_\_ School-based health centers offering mental health and social services

IF Q75 AND Q76 ARE BOTH “0,” SKIP TO THE INTRODUCTION TO Q78.

77. In your district, how are school-based health center services for students funded?  
MARK ALL THAT APPLY
- |                                                            |   |
|------------------------------------------------------------|---|
| School district budget .....                               | 1 |
| Medicaid .....                                             | 2 |
| State Children’s Health Insurance Program<br>(SCHIP) ..... | 3 |
| Private insurance.....                                     | 4 |
| Public grants .....                                        | 5 |
| Private grants .....                                       | 6 |
| Other .....                                                | 7 |

**Services at Other Sites**

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This next set of questions asks about health services delivered to students at **other sites** not on school property regardless of whether the services are paid for by the school system. These services may be provided by healthcare professionals who work at school-linked health centers or who have a contract, memorandum of agreement, or other similar arrangement with the district or school to provide health services to students.

**Comment [Help49]:** A school-linked health center is a school health center not located on school property where students from your district can enroll for health services.

78. Currently, does your district have such arrangements to provide health services to students in your district?
- Yes .....1
- No.....2 →SKIP TO Q82

The next question asks which organizations or healthcare professionals have arrangements with your district to provide health services to students.

79. Does your district have arrangements with...

	Yes	No
a. A school-linked health center?.....	1	2
b. A community health clinic or health center?.....	1	2
c. A local health department?.....	1	2
d. A local hospital?.....	1	2
e. A local mental health or social services agency?.....	1	2
f. A university, medical school, or nursing school?.....	1	2
g. A dental or dental hygiene school?.....	1	2
h. A managed care organization?.....	1	2
i. A private physician?.....	1	2
j. A private dentist?.....	1	2

**Comment [Help50]:** A school-linked health center is a school health center not located on school property where students from your district can enroll for health services.

## Services at Other Sites

The next question asks about arrangements your district may have with organizations or healthcare professionals to provide health services at other sites.

80. Does your district have arrangements with any organizations or healthcare professionals to provide...

	Yes	No
a. Primary care?.....	1	2
b. Prescriptions for medications? .....	1	2
c. Seasonal influenza vaccine?.....	1	2
d. Immunizations other than seasonal influenza?.....	1	2
e. Identification or school-based management of acute illnesses? .....	1	2
f. Identification or school-based management of chronic health conditions, such as asthma or diabetes? .....	1	2
g. Case management for students with chronic health conditions, such as asthma or diabetes? .....	1	2
h. Case management for students with disabilities? .....	1	2
i. Administration of sports physicals?.....	1	2
j. Oral healthcare or oral healthcare referrals? .....	1	2
k. Administration of topical fluorides, such as mouthrinses, varnish, or supplements? .....	1	2
l. Application of dental sealants?.....	1	2
m. Lab tests?.....	1	2
n. Prenatal care or prenatal care referrals? .....	1	2
o. Identification, treatment of, or referral for STDs?.....	1	2
p. Contraceptives?.....	1	2

**Comment [Help51]:** For the purposes of this question, “case management” means wide-ranging assistance such as helping the student access needed services, providing counseling and anticipatory guidance, briefing the student’s family members about necessary care, and helping the student learn and implement self-management of his or her condition or disability.

**Comment [Help52]:** For the purposes of this question, “case management” means wide-ranging assistance such as helping the student access needed services, providing counseling and anticipatory guidance, briefing the student’s family members about necessary care, and helping the student learn and implement self-management of his or her condition or disability.

**Comment [Help53]:** Any tests for illness, infection, or pregnancy requiring laboratory analyses.

**Comment [Help54]:** STD is sexually transmitted disease.

Services at Other Sites

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The next question asks about services provided at other sites to students in one-on-one or small group sessions.

81. Does your district have arrangements with any organizations or healthcare professionals to provide...

	Yes	No
a. Nutrition and dietary behavior counseling? .....	1	2
b. Physical activity and fitness counseling?.....	1	2
c. Pregnancy prevention?.....	1	2
d. HIV prevention?.....	1	2
e. STD prevention?.....	1	2
f. Suicide prevention?.....	1	2
g. Tobacco use prevention?.....	1	2
h. Alcohol or other drug use prevention?.....	1	2
i. Violence prevention, for example bullying, fighting, or dating violence prevention? .....	1	2
j. Injury prevention and safety counseling? .....	1	2

**Comment [Help55]:** HIV is human immunodeficiency virus.

**Comment [Help56]:** STD is sexually transmitted disease.

**Health Services Coordinator**

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82. Currently, does someone in your district oversee or coordinate school health services?

Yes .....1

No.....2

→That is the last question.  
Thank you very much for  
taking the time to complete  
this questionnaire.

83. Are you this person?

Yes .....1

No.....2

→That is the last question.  
Thank you very much for  
taking the time to complete  
this questionnaire.

84. Who do you work for?

MARK ALL THAT APPLY

School district .....1

Local health department.....2

Other (Specify) .....3

The last set of questions asks about your educational background.

85. What is the highest grade or year of education you have completed?

High school or GED.....1

→That is the last question.  
Thank you very much for  
taking the time to complete  
this questionnaire.

Associate’s degree .....2

Undergraduate degree .....3

Master’s degree.....4

Doctoral degree.....5

86. What did you major in?

MARK ALL THAT APPLY

Nursing.....1

Education .....2

Other (Specify) .....3

Health Services Coordinator

IF Q85 IS 2, SKIP TO Q90.

87. Did you have an undergraduate minor?

- Yes .....1
- No.....2

→SKIP TO THE INSTRUCTIONS BEFORE Q89

88. What did you minor in?  
MARK ALL THAT APPLY

- Nursing.....1
- Education .....2
- Other (Specify) .....3

IF Q85 IS 3, SKIP TO Q90.

89. In what area or areas was your graduate work?  
MARK ALL THAT APPLY

- Nursing.....1
- Public health .....2
- Biology or other science .....3
- Healthcare administration or business .....4
- Counseling, psychology, or social work.....5
- Education .....6
- Other (Specify) .....7

90. Do you have...

- |                            | Yes | No |
|----------------------------|-----|----|
| a. An LPN's license? ..... | 1   | 2  |
| b. An RN's license? .....  | 1   | 2  |
| c. A CNP's license? .....  | 1   | 2  |

**Comment [Help57]:** LPN is licensed practical nurse.  
**Comment [Help58]:** RN is registered nurse.  
**Comment [Help59]:** CNP is certified nurse practitioner.

Health Services Coordinator

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91. Do you have...

	Yes	No	N/A
a. A national school nurse certification from the National Board for Certification of School Nurses?.....	1.....	2.....	
b. A state school nurse certification?.....	1.....	2.....	3.....
c. An ANCC certification? .....	1.....	2.....	
d. Any other certifications? (Specify).....	1.....	2.....	

**Comment [Help60]:** ANCC is the American Nurses Credentialing Center.

Thank you very much for taking the time to participate in this study.

If you would like more information about this study or would like clarification of any questions in this questionnaire, please call 800-287-1815.